



హెచ్.సి.ఎల్ పోస్ట్, చెర్లపల్లి, హైదరాబాద్–500 051 एच.सी.एल पोस्ट, चेरलापल्ली, हैदराबाद– 500051 HCL post, Cherlapally Hyderabad – 500 051 ఈమెయిల్/ई-मेल / e-Mail: igm.hyderabad@spmcil.com <u>ఎల్ సైట్/ वेबसाइट/</u>Website: https://igmhyderabad.spmcil.com ఫోన్ సెంబర్/ दूरवाणी/Telephone No: 040-27268300

F.No.12018/6/2024/Legal/ASK/ /658

Dated: 04.01.2025

MEMORANDUM

Sri.A.Sudheer Kumar, Jr.office Assistant(Stores), SAP ID: 22628 was charge sheeted vide Memorandum No. 12018/6/2024/Legal/ASK/346 dated 27.05.2024, for initiating disciplinary proceedings for Major Penalty under Rule 25 of the SPMCIL (CDA) Rules, 2020 for his unauthorised absence.

2. Shri. Visal V Prabhu, Deputy Manager(OL), India Government Mint, Hyderabad was appointed as Inquiry Officer vide order dated 19.07.2024 to inquire into the charges framed against Sri.A.Sudheer Kumar and on completion of the departmental inquiry proceedings, the Inquiry Officer has submitted the Inquiry Report dated 02.01.2025.

3. A copy of Inquiry Report, is hereby forwarded to Sri.A.Sudheer Kumar, Junior Office Assistant for his representation/reply, if any, in terms of Rule 26 (2) of the SPMCIL (CDA) Rules, 2020, with the direction to submit reply within 15 days of receipt of this Memorandum failing which it will be construed that he has nothing to say and appropriate action as deemed fit will be taken.

Encl: as above

a chaur 36

(V. Kirán Kumar), Joint General Manager (Materials) & Disciplinary Authority.

Sri.A.Sudheer Kumar, Jr.office Assistant(Stores), SAP ID: 22628, India Government Mint, Hyderabad .Residential Address: H.No.13-4-561/34/3/A, New Ganga Nagar,Jiyaguda, Karwan, Hyderabad- 500 006.

(Along with a Copy to be uploaded on Website of IGMH and a copy to be published in a Telugu News Daily & English News Daily since Sri.A.Sudheer Kumar has not presented himselves during the inquiry as a result of which the inquiry is set ex-parte)