

बिड दस्तावेज़ / Bid Document

बिड विवरण/Bid Details	
बिड बंद होने की तारीख/समय /Bid End Date/Time	30-06-2025 13:00:00
बिड खुलने की तारीख/समय /Bid Opening Date/Time	30-06-2025 13:30:00
बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date)	120 (Days)
मंत्रालय/राज्य का नाम/Ministry/State Name	Ministry Of Finance
विभाग का नाम/Department Name	Department Of Economic Affairs
संगठन का नाम/Organisation Name	Security Printing And Minting Corporation Of India Limited (spmci)
कार्यालय का नाम/Office Name	Janpath
वस्तु श्रेणी /Item Category	Bus Hiring Service - Regular Basis - Local 24*7; 22-24; Non Deluxe (NDX); 2000 kms , Monthly Basis Cab & Taxi Hiring Services - Premium SUV; 2000 km x 320 hours; Local , Monthly Basis Cab & Taxi Hiring Services - Sedan; 2000 km x 320 hours; Local 24*7 , Monthly Basis Cab & Taxi Hiring Services - Sedan; 2000 km x 320 hours; Local
अनुबंध अवधि /Contract Period	1 Year(s)
बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का) /Minimum Average Annual Turnover of the bidder (For 3 Years)	14 Lakh (s)
उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष/Years of Past Experience Required for same/similar service	3 Year (s)
इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है/Past Experience of Similar Services required	Yes
वर्षों के अनुभव एवं टर्नओवर से एमएसई को छूट प्राप्त है / MSE Exemption for Years Of Experience and Turnover	Yes Complete
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है / Startup Exemption for Years Of Experience and Turnover	Yes Complete
विक्रेता से मांगे गए दस्तावेज़/Document required from seller	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer

बिड विवरण/Bid Details	
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेजों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेनू है/Do you want to show documents uploaded by bidders to all bidders participated in bid?	No
बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled	No
लागू आरसीएम/RCM Applicable	Yes
बिड का प्रकार/Type of Bid	Two Packet Bid
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation	2 Days
अनुमानित बिड मूल्य /Estimated Bid Value	3565464
मूल्यांकन पद्धति/Evaluation Method	Item wise evaluation/
मूल्य दर्शाने वाला वित्तीय दस्तावेज ब्रेकअप आवश्यक है / Financial Document Indicating Price Breakup Required	Yes

ईएमडी विवरण/EMD Detail

एडवाइजरी बैंक/Advisory Bank	Indusind bank
Schedule 1 ईएमडी राशि/EMD Amount (In INR)	27500
Schedule 2 ईएमडी राशि/EMD Amount (In INR)	21500
Schedule 3 ईएमडी राशि/EMD Amount (In INR)	11000
Schedule 4 ईएमडी राशि/EMD Amount (In INR)	11500

ईपीबीजी विवरण /ePBG Detail

एडवाइजरी बैंक/Advisory Bank	Indusind bank
ईपीबीजी प्रतिशत (%) /ePBG Percentage(%)	5.00
ईपीबीजी की आवश्यक अवधि (माह) /Duration of ePBG required (Months).	14

(a). जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित कैटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज प्रस्तुत करने हैं। एमएसई कैटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।/EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b). The EMD Amount will be applicable for each schedule/group selected during Bid creation.

(c). ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए। / EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

लाभार्थी /Beneficiary :

CHIEF GENERAL MANAGER
IDA Phase-II, Cherlapally, Hyderabad-500051
(India Government Mint, Hyderabad)

विभाजन/Splitting

बोली विभाजन लागू नहीं किया गया/Bid splitting not applied.

एमआईआई अनुपालन/MII Compliance

एमआईआई अनुपालन/MII Compliance	Yes
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1. If the bidder is a Micro or Small Enterprise as per latest orders issued by Ministry of MSME, the bidder shall be exempted from the eligibility criteria of "Experience Criteria" as defined above subject to meeting of quality and technical specifications. The bidder seeking exemption from Experience Criteria, shall upload the supporting documents to prove his eligibility for exemption.
2. If the bidder is a Micro or Small Enterprise (MSE) as per latest orders issued by Ministry of MSME, the bidder shall be exempted from the eligibility criteria of "Bidder Turnover" as defined above subject to meeting of quality and technical specifications. If the bidder itself is MSE OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking exemption from Turnover, shall upload the supporting documents to prove his eligibility for exemption.
3. If the bidder is a DPIIT registered Startup, the bidder shall be exempted from the the eligibility criteria of "Experience Criteria" as defined above subject to their meeting of quality and technical specifications. The bidder seeking exemption from Experience Criteria, shall upload the supporting documents to prove his eligibility for exemption.
4. If the bidder is a DPIIT registered Startup, the bidder shall be exempted from the the eligibility criteria of "Bidder Turnover" as defined above subject to their meeting of quality and technical specifications. If the bidder is DPIIT Registered OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking exemption from Turnover shall upload the supporting documents to prove his eligibility for exemption.
5. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
6. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.
7. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.
8. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services over the last three years i.e. the current financial year and the last three financial years(ending month of March prior to the bid opening): -

1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost; or
2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost; or
3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost.

जीएसटी की धारा 9(3)/Section 9(3) Of GST

Where ever RCM is applicable, sellers (Regular GST registered seller who opted out of FCM , unregistered seller, seller registered under composition scheme)will be forced to put Zero GST and GST cess in their bids. Buyer will have liability of paying the GST and GST cess to the government on the specified rate mentioned by them in this Bid.

जीएसटी की धारा 9(3) / Section 9(3) Of GST

Where ever RCM is applicable, sellers (Regular GST registered seller who opted out of FCM , unregistered seller, seller registered under composition scheme)will be forced to put Zero GST and GST cess in their bids. Buyer will have liability of paying the GST and GST cess to the government on the specified rate mentioned by them in this Bid.

If the buyer has mentioned MSE purchase preference in ATC then service provider is required to upload necessary documents for MSE purchase preference for verification by the buyer during evaluation.

एक्सेल में अपलोड किए जाने की आवश्यकता /Excel Upload Required :

Price Bid format - [1749635372.xlsx](#)

अतिरिक्त योग्यता /आवश्यक डेटा/Additional Qualification/Data Required

Scope of Work:[1749635422.pdf](#)

मूल्यांकन विधि(मदवार मूल्यांकन विधि) / Evaluation Method (Item Wise Evaluation Method)

Contract will be awarded schedulewise and the determination of L1 will be done separately for each schedule. The details of item-consignee combination covered under each schedule are as under:

मूल्यांकन अनुसूचियां / Evaluation Schedules	अनुमानित मूल्य / Estimated Value	वस्तु/श्रेणी / Item/Category	मात्रा / Quantity
Schedule 1	1372140	Bus Hiring Service - Regular Basis - Local 24*7; 22-24; Non Deluxe (ndx); 2000 Kms	Number of Buses Required : 1
Schedule 2	1065900	Monthly Basis Cab & Taxi Hiring Services - Premium Suv; 2000 Km X 320 Hours; Local	Number of Vehicles Required : 1
Schedule 3	560424	Monthly Basis Cab & Taxi Hiring Services - Sedan; 2000 Km X 320 Hours; Local 24*7	Number of Vehicles Required : 1
Schedule 4	567000	Monthly Basis Cab & Taxi Hiring Services - Sedan; 2000 Km X 320 Hours; Local	Number of Vehicles Required : 1

Bus Hiring Service - Regular Basis - Local 24*7; 22-24; Non Deluxe (NDX); 2000 Kms (1)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type of Service	Local 24*7
Vehicle Seating Capacity	22-24
Comfort Category	Non Deluxe (NDX)
Usage Variant	2000 kms
Fuel Type	Diesel
Year of Vehicle Model	2022
एडऑन /Addon(s)	

इनपुट कर क्रेडिट(आईटीसी) तथा रिवर्स प्रभार (आरसीएम)/Input Tax Credit(ITC) and Reverse Charge(RCM) Details

जीएसटी पर इनपुट कर क्रेडिट /ITC on GST	जीएसटी उपकर कर क्रेडिट /ITC on GST Cess	लागू आरसीएम/RCM Applicable	रिवर्स प्रभार के अनुसार जीएसटी/GST as per RCM	रिवर्स प्रभार के अनुसार जीएसटी उपकर 1 /GST Cess 1 as per RCM	वैकल्पिक रिवर्स प्रभार /Optional RCM
NA	NA	Yes	5%	NA	No

अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents
परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Buses Required	अतिरिक्त आवश्यकता /Additional Requirement
1	Gaurav Singh	500051,India Govt Mint, IDA, Phase-II Cherapally, (R.R district) Hyderabad , Telangana	1	N/A

Monthly Basis Cab & Taxi Hiring Services - Premium SUV; 2000 Km X 320 Hours; Local (1)
तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	

विवरण/ Specification	मूल्य/ Values
Vehicle Type	Premium SUV
Type of car (Please select at least 3 options)	Toyota Innova , Toyota Fortuner , Toyota Innova Crysta , Toyota Hycross
Usage Variant	2000 km x 320 hours
Type of Service	Local
Year of Vehicle Model	2022
Km Travelled	Upto 75,000 Kms
Air Conditioning Requirement	A/C
Area of Operation	Hilly + Plain Area
Fuel Type	Diesel
एडऑन /Addon(s)	

इनपुट कर क्रेडिट(आईटीसी) तथा रिवर्स प्रभार (आरसीएम)/Input Tax Credit(ITC) and Reverse Charge(RCM) Details

जीएसटी पर इनपुट कर क्रेडिट /ITC on GST	जीएसटी उपकर कर क्रेडिट /ITC on GST Cess	लागू आरसीएम/RCM Applicable	रिवर्स प्रभार के अनुसार जीएसटी/GST as per RCM	रिवर्स प्रभार के अनुसार जीएसटी उपकर 1 /GST Cess 1 as per RCM	वैकल्पिक रिवर्स प्रभार /Optional RCM
NA	NA	Yes	5%	NA	No

अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

प्रेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Vehicles Required	अतिरिक्त आवश्यकता /Additional Requirement
1	Gaurav Singh	500051,India Govt Mint, IDA, Phase-II Cherapally, (R.R district) Hyderabad , Telangana	1	<ul style="list-style-type: none"> Duration in Months for which service is required : 12

Monthly Basis Cab & Taxi Hiring Services - Sedan; 2000 Km X 320 Hours; Local 24*7 (1)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Vehicle Type	Sedan
Type of car (Please select at least 3 options)	Maruti Suzuki Dzire , Toyota Etios , Hyundai Aura
Usage Variant	2000 km x 320 hours
Type of Service	Local 24*7
Year of Vehicle Model	2022
Km Travelled	Upto 75,000 Kms
Air Conditioning Requirement	A/C
Area of Operation	Hilly + Plain Area
Fuel Type	Petrol
एडऑन /Addon(s)	

इनपुट कर क्रेडिट(आईटीसी) तथा रिवर्स प्रभार (आरसीएम)/Input Tax Credit(ITC) and Reverse Charge(RCM) Details

जीएसटी पर इनपुट कर क्रेडिट /ITC on GST	जीएसटी उपकर कर क्रेडिट /ITC on GST Cess	लागू आरसीएम/RCM Applicable	रिवर्स प्रभार के अनुसार जीएसटी/GST as per RCM	रिवर्स प्रभार के अनुसार जीएसटी उपकर 1 /GST Cess 1 as per RCM	वैकल्पिक रिवर्स प्रभार /Optional RCM
NA	NA	Yes	5%	NA	No

अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Vehicles Required	अतिरिक्त आवश्यकता /Additional Requirement
1	Gaurav Singh	500051,India Govt Mint, IDA, Phase-II Cherapally, (R.R district) Hyderabad , Telangana	1	<ul style="list-style-type: none"> Duration in Months for which service is required : 12

Monthly Basis Cab & Taxi Hiring Services - Sedan; 2000 Km X 320 Hours; Local (1)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Vehicle Type	Sedan
Type of car (Please select at least 3 options)	Maruti Suzuki Dzire , Nissan Sunny , Toyota Etios , Hyundai Aura
Usage Variant	2000 km x 320 hours
Type of Service	Local
Year of Vehicle Model	2022
Km Travelled	Upto 75,000 Kms
Air Conditioning Requirement	A/C
Area of Operation	Plains
Fuel Type	Petrol
एडऑन /Addon(s)	

इनपुट कर क्रेडिट(आईटीसी) तथा रिवर्स प्रभार (आरसीएम)/Input Tax Credit(ITC) and Reverse Charge(RCM) Details

जीएसटी पर इनपुट कर क्रेडिट /ITC on GST	जीएसटी उपकर कर क्रेडिट /ITC on GST Cess	लागू आरसीएम/RCM Applicable	रिवर्स प्रभार के अनुसार जीएसटी/GST as per RCM	रिवर्स प्रभार के अनुसार जीएसटी उपकर 1 /GST Cess 1 as per RCM	वैकल्पिक रिवर्स प्रभार /Optional RCM
NA	NA	Yes	5%	NA	No

अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

प्रेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Vehicles Required	अतिरिक्त आवश्यकता /Additional Requirement
1	Gaurav Singh	500051,India Govt Mint, IDA, Phase-II Cherapally, (R.R district) Hyderabad , Telangana	1	<ul style="list-style-type: none"> Duration in Months for which service is required : 12

क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions

1. Generic

OPTION CLAUSE: The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration

2. **Forms of EMD and PBG**

Bidders can also submit the EMD with Account Payee Demand Draft in favour of

India Government Mint, Hyderabad(A unit of SPMCIL)
payable at
Hyderabad

. Bidder has to upload scanned copy / proof of the DD along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.

3. **Forms of EMD and PBG**

Bidders can also submit the EMD with Banker's Cheque in favour of

India Government Mint, Hyderabad(A unit of SPMCIL)
payable at
Hyderabad

. Bidder has to upload scanned copy / proof of the BC along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.

4. **Forms of EMD and PBG**

Bidders can also submit the EMD with Payment online through RTGS / internet banking in Beneficiary name

India Government Mint, Hyderabad(A unit of SPMCIL)-A collection account
Account No.
201003484303
IFSC Code
INDB00000004
Bank Name
Indusind Bank
Branch address
0004-Hyderabad

. Bidder to indicate bid number and name of bidding entity in the transaction details field at the time of on-line transfer. Bidder has to upload scanned copy / proof of the Online Payment Transfer along with bid.

5. **Forms of EMD and PBG**

Successful Bidder can submit the Performance Security in the form of Account Payee Demand Draft also (besides PBG which is allowed as per GeM GTC). DD should be made in favour of

India Government Mint, Hyderabad(A unit of SPMCIL)
payable at
Hyderabad

. After award of contract, Successful Bidder can upload scanned copy of the DD in place of PBG and has to ensure delivery of hard copy to the original DD to the Buyer within 15 days of award of contract.

6. **Forms of EMD and PBG**

Successful Bidder can submit the Performance Security in the form of Fixed Deposit Receipt also (besides PBG which is allowed as per GeM GTC). FDR should be made out or pledged in the name of

India Government Mint, Hyderabad(A unit of SPMCIL)
A/C (Name of the Seller). The bank should certify on it that the deposit can be withdrawn only on the demand or with the sanction of the pledgee. For release of Security Deposit, the FDR will be released in

favour of bidder by the Buyer after making endorsement on the back of the FDR duly signed and stamped along with covering letter. Successful Bidder has to upload scanned copy of the FDR document in place of PBG and has to ensure delivery of hard copy of Original FDR to the Buyer within 15 days of award of contract.

7. Forms of EMD and PBG

Successful Bidder can submit the Performance Security in the form of Payment online through RTGS / internet banking also (besides PBG which is allowed as per GeM GTC). On-line payment shall be in Beneficiary name

India Government Mint, Hyderabad(A unit of SPMCIL)- A collection account

Account No.

201003484303

IFSC Code

INDB0000004

Bank Name

INDUSIND BANK

Branch address

0004-HYDERABAD

. Successful Bidder to indicate Contract number and name of Seller entity in the transaction details field at the time of on-line transfer. Bidder has to upload scanned copy / proof of the Online Payment Transfer in place of PBG within 15 days of award of contract.

8. Buyer Added Bid Specific Scope Of Work(SOW)

Text Clause(s)

1. HIRING OF 23 SEATER BUS (WITH FUEL AND WITH DRIVER):

- i. The vehicle shall be manufactured on or after 01.01.2022 and run for not more than 75,000 Kms
- ii. All the Compliances as specified in the Motor Vehicles Act & Rules Made thereunder shall be complied.
- iii. The Contractor should invariably ensure availability of Fuel, lubricants etc., for running of the vehicle properly.
- iv. The Contractor should ensure the vehicle is in Good Condition with frequent servicing as mandated after completion of prescribed kilometres. Whenever, the vehicle is sent for servicing alternate vehicle may be provided.
- v. The Maximum Number of Kilometres per month are **2000 kms with 24x7 hrs service.**
- vi. The rates indicated per month are inclusive of all operational expenses for the operation of Vehicle and no other claim for other expenses are admissible. These include Statutory levies, cost of fuel, oil, Maintenance, insurance and other incidental charges.
- vii. Payment shall be made on Monthly basis after satisfactory completion of services on certification of mile age run by the Vehicles by Mint officers within 30 days of submission of Monthly bills.
- viii. No Revision of Rates shall be entertained during the currency of the contract on whatsoever grounds.
- ix. The Mint shall not be liable for whatsoever claim emanating due to any untoward incident/accident that may have caused by the vehicle. The Contractor shall secure a suitable Insurance as mandated by the Statutes prevailing in the Country.
- x. Any Security Breach by the contractor will lead to the termination of the contract. The driver being nominated to drive the vehicle shall have a Police Clearance Certificate of not less than 06 months old.
- xi. The Vehicle shall carry with it a motor Insurance Policy issued by IRDAI authorized insurer for the complete currency of the contract period including renewal period if any. The insurance coverage shall be as per the rules of IRDAI/RTA Act/Govt.of India or Government of Telangana Rules.
- xii. The Driver shall wear a well maintained dress and discipline.

- xiii. Duty Hours: 24X7
- xiv. **Payment for extra kilometres beyond 2000 kms shall be made once in a quarter after adding kilometres incurred cumulatively for the quarterly period if exceeding 6000 kms. The bidder should quote the rate for extra kilometres in the price bid format attached in buyer added ATC. This duly filled, signed & stamped price bid should be uploaded in the financial bid only (uploading of price bid in technical bid may lead rejection to the firm). These quoted rates for extra kilometres will not be considered for the evaluation of L1.**
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2. HIRING OF SUV (A.C CAR) (WITH FUEL AND WITH DRIVER):

- i. The following shall be the Vehicle Specifications:
- a) SUV/Premium SUV Vehicle shall be manufactured on or after 01.01.2022 and run for not more than 75,000 Kms
 - b) Vehicle Engine Capacity (in cc): 2300 Or higher.
 - c) A/C Requirement: With A/C
 - d) Driver: With Driver (Driver shall be deployed as per the timings required).The Driver shall wear a well maintained dress and discipline.
 - e) No. of minimum Kms per month: 2000 kms per month
 - f) Normally Duty Hours will be 10 hours per working day. However, as per the urgency, vehicle has to be deputed on round the clock basis.
 - g) Minimum number of Hours of vehicle requirement shall be 1080 Hours per quarter.
- ii. All the Compliances as specified in the Motor Vehicles Act & Rules Made thereunder shall be complied.
- iii. The Contractor should invariably ensure availability of Fuel, lubricants etc., for running of the vehicle properly.
- iv. The Contractor should ensure the vehicle is in Good Condition with frequent servicing's as mandated after completion of prescribed kilometres. Whenever, the vehicle is sent for servicing alternate vehicle may be provided.
- v. The Maximum Number of Kilometres per month are 2000kms.
- vi. The rates indicated per month are inclusive of all operational expenses for the operation of Vehicle and no other claim for other expenses are admissible. These include statutory levies, cost of fuel, oil, Maintenance, insurance and other incidental charges.
- vii. Payment shall be made on Monthly basis after satisfactory completion of services on certification of mileage run by the Vehicles by Mint officers within 30 days of submission of Monthly bills.
- viii. No Revision of Rates shall be entertained during the currency of the contract on whatsoever grounds.
- ix. The Mint shall not be liable for whatsoever claim emanating due to any untoward incident/accident that may have caused by the vehicle. The Contractor shall secure a suitable Insurance as mandated by the Statutes prevailing in the Country.
- x. Any Security Breach by the contractor will lead to the termination of the contract. The driver being nominated to drive the vehicle shall have a Police Clearance Certificate of not less than 06 months old.
- xi. The Vehicle shall be properly maintained with Seats covered by appropriate coverings for the use of higher officials.
- xii. The Vehicle shall carry with it a motor Insurance Policy issued by IRDAI authorized insurer for the complete currency of the contract period including renewal period if any. The insurance coverage shall be as per the rules of IRDAI/RTA Act/Govt.of India or Government of Telangana Rules.
- xiii. Contractor shall be liable to comply all the labour laws with respect to the driver(s) being deployed.

- xiv. **Payment for extra kilometres beyond 2000kms shall be made once in a quarter after adding kilometres incurred cumulatively for the quarterly period if exceeding 6000 kms. The bidder should quote the rate for extra kilometres and extra hours in the price bid format attached in buyer added ATC. This duly filled, signed & stamped price bid should be uploaded in the financial bid only (uploading of price bid in technical bid may lead rejection to the firm). These quoted rates for extra kilometres will not be considered for the evaluation of L1.**

3. HIRING OF SEDAN CAR (A.C) (WITH FUEL AND WITHOUT DRIVER):

- i. The following shall be the vehicle specification:
- The vehicle shall be manufactured on or after 01.01.2022 and run for not more than 75,000 Kms.
 - Vehicle Engine capacity(in cc): 1100 or higher
 - A/C requirement: with A/C
 - Driver: without driver
 - No. of minimum kilometres: 2000 Kms per month
 - Duty hours: 24X7
- ii. All the Compliances as specified in the Motor Vehicles Act & Rules Made thereunder shall be complied.
- iii. The Contractor should invariably ensure availability of Fuel, lubricants etc., for running of the vehicle properly.
- iv. The Contractor should ensure the vehicle is in Good Condition with frequent servicing as mandated after completion of prescribed kilometres. Whenever, the vehicle is sent for servicing alternate vehicle may be provided.
- v. The Maximum Number of Kilometres per month are 2000 kms with 24 hour service.
- vi. The rates indicated per month are inclusive of all operational expenses for the operation of Vehicle and no other claim for other expenses are admissible. These include Statutory levies, cost of fuel, oil, Maintenance, insurance and other incidental charges.
- vii. Payment shall be made on Monthly basis after satisfactory completion of services on certification of mileage run by the Vehicles by Mint officers within 30 days of submission of Monthly bills.
- viii. No Revision of Rates shall be entertained during the currency of the contract on whatsoever grounds.
- ix. The Mint shall not be liable for whatsoever claim emanating due to any untoward incident/accident that may have caused by the vehicle. The Contractor shall secure a suitable Insurance as mandated by the Statutes prevailing in the Country.
- x. Any Security Breach by the contractor will lead to the termination of the contract. The driver being nominated to drive the vehicle shall have a Police Clearance Certificate of not less than 06 months old.
- xi. The Vehicle shall be properly maintained with Seats covered by appropriate coverings for the use of higher officials.
- xii. The Vehicle shall carry with it a motor Insurance Policy issued by IRDAI authorized insurer for the complete currency of the contract period including renewal period if any. The insurance coverage shall be as per the rules of IRDAI/RTA Act/Govt.of India or Government of Telangana Rules.
- xiii. **Payment for extra kilometres beyond 2000 kms shall be made once in a quarter after adding kilometres incurred cumulatively for the quarterly period if exceeding 6000 kms. The bidder should quote the rate for extra kilometres in the price bid format attached in buyer added ATC. This duly filled, signed & stamped price bid should be uploaded in the financial bid only(uploading of price bid in technical bid may lead rejection to the firm). These quoted rates for extra kilometres will not be considered for the evaluation of L1.**

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4. **HIRING OF SEDAN CAR (A.C)(WITH FUEL AND WITH DRIVER):**

- i. The following shall be the vehicle specification:
 - a. The vehicle shall be manufactured on or after 01.01.2022 and run for not more than 75,000 Kms.
 - b. Vehicle Engine capacity(in cc): 1100 or higher
 - c. A/C requirement: with A/C
 - d. Driver: with driver
 - e. No. of minimum kilometres: 2000 Kms per month
 - f. Duty hours: 10 hours per working day
- ii. All the Compliances as specified in the Motor Vehicles Act & Rules Made there under shall be complied.
- iii. The Contractor should invariably ensure availability of Fuel, lubricants etc., for running of the vehicle properly.
- iv. The Contractor should ensure the vehicle is in good Condition with frequent servicing's as mandated after completion of prescribed kilometres. Whenever, the vehicle is sent for servicing alternate vehicle may be provided.
- v. The Maximum Number of Kilometres per month are 2000 kms.
- vi. The rates indicated per month are inclusive of all operational expenses for the operation of Vehicle and no other claim for other expenses are admissible. These include Statutory levies, cost of fuel, oil, Maintenance, insurance and other incidental charges.
- vii. Payment shall be made on Monthly basis after satisfactory completion of services on certification of mileage run by the Vehicles by Mint officers within 30 days of submission of Monthly bills.
- viii. No Revision of Rates shall be entertained during the currency of the contract on whatsoever grounds.
- ix. The Mint shall not be liable for whatsoever claim emanating due to any untoward incident/accident that may have caused by the vehicle. The Contractor shall secure a suitable Insurance as mandated by the Statutes prevailing in the Country.
- x. Any Security Breach by the contractor will lead to the termination of the contract. The driver being nominated to drive the vehicle shall have a Police Clearance Certificate of not less than 06 months old. The Driver shall wear a well maintained dress and discipline.
- xi. The Vehicle shall be properly maintained with Seats covered by appropriate coverings for the use of higher officials.
- xii. The Vehicle shall carry with it a motor Insurance Policy issued by IRDAI authorized insurer for the complete currency of the contract period including renewal period if any. The insurance coverage shall be as per the rules of IRDAI/RTA Act/Govt.of India or Government of Telangana Rules.
- xiii. **Payment for extra kilometres beyond 2000kms shall be made once in a quarter after adding kilometres incurred cumulatively for the quarterly period if exceeding 6000 kms. The bidder should quote the rate for extra kilometres and extra hours in the price bid format attached in buyer added ATC. This duly filled, signed & stamped price bid should be uploaded in the financial bid only (uploading of price bid in technical bid may lead rejection to the firm). These quoted rates for extra kilometres will not be considered for the evaluation of L1.**

9. **Certificates**

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

10. **Buyer Added Bid Specific ATC**

Buyer Added text based ATC clauses

I. **Eligibility Criteria:**

1. Experience & Past Performance: The bidder should have experience of having successfully completed similar kind of services as given below in any one of the last five years ending on 31.03.2024.

a. schedule-1: Hiring of one 23 seater bus with fuel & with driver: at least 1 vehicle

b. schedule-2: Hiring of one SUV car with fuel & with driver: at least 1 vehicle

c. schedule-3: Hiring of one Sedan Car with fuel & without driver: at least 1 vehicle

d. schedule-4: Hiring of one Sedan Car with fuel & with driver: at least 1 vehicle

The bidders participating for more than one schedules, should submit the experience criteria for each of the participating schedules. e.g. if any bidder is participating for schedule 1 and schedule 2; then the bidder should submit past experience documents for both the schedules

2. Capability: The bidder must have capability to provide the relevant services.

3. Financial Standing:

i. The average annual financial turnover of the bidder during the last three years, ending on '31.03.2024', should be as follows:

a. schedule-1: Hiring of one 23 seater bus: at least ₹ 5.5 lakhs

b. schedule-2: Hiring of one SUV car: at least ₹ 4.3 lakhs

c. schedule-3: Hiring of one Sedan Car with fuel & without driver: at least ₹ 2 lakhs

d. schedule-4: Hiring of one Sedan Car with fuel & with driver: at least ₹ 2 lakhs

ii. The net worth of the Bidder should not be negative on '31.03.2024' and also should not have eroded by more than 30% in the last three years, ending on '31.03.2024'.

Note 1: The bidder shall submit CA audited balance sheet & profit & loss statement for the F.Y 2021-22, 2022-23 & 2023-24 to fulfil the financial standing criteria.

Note:2: For MSE registered bidders for the relevant categories, experience criteria and all the financial criteria is relaxed.

II. Other Terms & Conditions:

i. The service provider should either have ownership of the vehicle or valid lease agreement at the time of providing the services of the vehicles to the mint.

ii. The service provider/transporter should be registered /enlisted with Transport department of State Govt.Central Government and copy of valid certificates to be enclosed along with the quotation.

III. Payment Terms:

i. Payment shall be made on monthly basis within 30 days after satisfactory completion of monthly services and on certification of mileage run by the vehicles by Mint officials within 30 days of submission of monthly bills.

ii. Payment for extra kilometres and extra hours shall be made on quarterly basis (rate for extra kilometres and extra hours shall be quoted by the bidder in attached price bid of respective schedule)

le) over and above the monthly scheduled quantities.

iii. The rates quoted should be inclusive of all operational expenses for the operation of vehicle and no other claim for other expenses are admissible. These includes drivers salary and bhatta, statutory levies, cost of fuel, oil, maintenance, insurance, taxes, duties and other incidental charges etc. unless otherwise specified.

iv. The rates quoted shall be firm and fixed. No revision of rates shall be entertained during the Currency of the contract on whatsoever grounds.

IV. Please note that only for schedule no. 3 the requirement is for with fuel and without driver. Bidders should quote the price accordingly.

V. Bidders are advised to quote the rates for extra kilometres and extra hours separately in their price bid document to be uploaded. These rates shall not be considered for the evaluation of L-1.

11. Service & Support

AVAILABILITY OF OFFICE OF SERVICE PROVIDER: An office of the Service Provider must be located in the state of Consignee. DOCUMENTARY EVIDENCE TO BE SUBMITTED.

अस्वीकरण/Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.

14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Any ATC clause in contravention with GeM GTC Clause 4 (xiii)(h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
16. Buyer added ATC Clauses which are in contravention of clauses defined by buyer in system generated bid template as indicated above in the Bid Details section, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by GeM GTC.
17. In a category based bid, adding additional items, through buyer added additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogs or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers / Service Providers are mandated to ensure compliance with all the applicable laws / acts / rules including but not limited to all Labour Laws such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972 etc. Any non-compliance will be treated as breach of contract and Buyer may take suitable actions as per GeM Contract.

This Bid is governed by the [सामान्य नियम और शर्तें/General Terms and Conditions](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in सामान्य नियम और शर्तें/General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---