

बिड दस्तावेज़ / Bid Document

बिड विवरण/Bid Details	
बिड बंद होने की तारीख/समय /Bid End Date/Time	14-07-2026 15:00:00
बिड खुलने की तारीख/समय /Bid Opening Date/Time	14-07-2026 15:30:00
बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date)	120 (Days)
मंत्रालय/राज्य का नाम/Ministry/State Name	Ministry Of Finance
विभाग का नाम/Department Name	Department Of Economic Affairs
संगठन का नाम/Organisation Name	Security Printing And Minting Corporation Of India Limited (spmci)
कार्यालय का नाम/Office Name	3rd Floor Tower G World Trade Centre Nauroji Nagar
शिकायत निवारण के संपर्क विवरण/ Contact details of Grievance redressal	HOD Email id : Buyer Email id: khushboo.kumari@spmci.com
वस्तु श्रेणी /Item Category	Monthly Basis Cab & Taxi Hiring Services - Premium SUV; 2000 km x 320 hours; Local , Monthly Basis Cab & Taxi Hiring Services - Sedan; 2000 km x 320 hours; Local 24*7 , Monthly Basis Cab & Taxi Hiring Services - Sedan; 2000 km x 320 hours; Local
अनुबंध अवधि /Contract Period	1 Year(s)
वर्षों के अनुभव एवं टर्नओवर से एमएसई को छूट प्राप्त है / MSE Relaxation for Years Of Experience and Turnover	Yes Complete
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है / Startup Relaxation for Years Of Experience and Turnover	Yes Complete
विक्रेता से मांगे गए दस्तावेज़/Document required from seller	Certificate (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेजों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेन् है/Do you want to show documents uploaded by bidders to all bidders participated in bid?	No

बिड विवरण/Bid Details	
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension	3
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended	7
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count	1
बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled	No
लागू आरसीएम/RCM Applicable	Yes
बिड का प्रकार/Type of Bid	Two Packet Bid
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation	2 Days
Payment Timelines	Payments shall be made to the Seller within 30 days of issue of service delivery acceptance certificate (SDAC) and on-line submission of bills (This is in supersession of 10 days time as provided in clause 12 of GeM GTC)
मूल्यांकन पद्धति/Evaluation Method	Item wise evaluation
मूल्य दर्शाने वाला वित्तीय दस्तावेज ब्रेकअप आवश्यक है / Financial Document Indicating Price Breakup Required	Yes

ईएमडी विवरण/EMD Detail

एडवाइजरी बैंक/Advisory Bank	Indusind bank
Schedule 1 ईएमडी राशि/EMD Amount (In INR)	22000
Schedule 2 ईएमडी राशि/EMD Amount (In INR)	11000
Schedule 3 ईएमडी राशि/EMD Amount (In INR)	13000

ईपीबीजी विवरण /ePBG Detail

एडवाइजरी बैंक/Advisory Bank	Indusind bank
ईपीबीजी प्रतिशत (%) /ePBG Percentage(%)	5.00
ईपीबीजी की आवश्यक अवधि (माह) /Duration of ePBG required (Months).	14

(a). जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित केटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज़ प्रस्तुत करने है। एमएसई केटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।/EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b). The EMD Amount will be applicable for each schedule/group selected during Bid creation.

(c).ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए। / EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

(d).ईएमडी और संपादन जमानत राशि लाभार्थी के पक्ष में होनी चाहिए। / Earnest Money Deposit (EMD) shall also be accepted by the buyer in the form of a surety bond.

लाभार्थी /Beneficiary :

Chief General Manager
IDA Phase-II, Cherlapally, Hyderabad-500051
(India Government Mint, Hyderabad)

UIN Number NCTGC2415P

बोली विभाजन लागू नहीं किया गया/Bid splitting not applied.

एमआईआई अनुपालन/MII Compliance

एमआईआई अनुपालन/MII Compliance	Yes
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ट्रेड्स भुगतान संबंधी विवरण/TReDS Payment Details

This Bid provides for Trade Receivables Discounting System (TReDS) as Preferred mode of payment. For MSME sellers, payments may be processed through a TReDS exchange in which the Buyer is registered, subject to applicable policy and regulatory guidelines. Accordingly, sellers intending to avail payment through TReDS are required to be registered with at least one TReDS exchange in which the buyer is registered.

1. If the bidder is a Micro or Small Enterprise as per latest orders issued by Ministry of MSME, the bidder shall be relaxed from the eligibility criteria of "Experience Criteria" as defined above subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Experience Criteria, shall upload the supporting documents to prove his eligibility for Relaxation.
2. If the bidder is a Micro or Small Enterprise (MSE) as per latest orders issued by Ministry of MSME, the bidder shall be relaxed from the eligibility criteria of "Bidder Turnover" as defined above subject to meeting of quality and technical specifications. If the bidder itself is MSE OEM of the offered products, it would be relaxed from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Turnover, shall upload the supporting documents to prove his eligibility for Relaxation.
3. If the bidder is a DPIIT registered Startup, the bidder shall be relaxed from the the eligibility criteria of "Experience Criteria" as defined above subject to their meeting of quality and technical specifications. The bidder seeking Relaxation from Experience Criteria, shall upload the supporting documents to prove his eligibility for Relaxation.
4. If the bidder is a DPIIT registered Startup, the bidder shall be relaxed from the the eligibility criteria of "Bidder Turnover" as defined above subject to their meeting of quality and technical specifications. If the bidder is DPIIT Registered OEM of the offered products, it would be relaxed from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Turnover shall upload the supporting documents to prove his eligibility for Relaxation.
5. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of

quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

जीएसटी की धारा 9(3)/Section 9(3) Of GST

Where ever RCM is applicable, sellers (Regular GST registered seller who opted out of FCM , unregistered seller, seller registered under composition scheme)will be forced to put Zero GST and GST cess in their bids. Buyer will have liability of paying the GST and GST cess to the government on the specified rate mentioned by them in this Bid.

जीएसटी की धारा 9(3) / Section 9(3) Of GST

Where ever RCM is applicable, sellers (Regular GST registered seller who opted out of FCM , unregistered seller, seller registered under composition scheme)will be forced to put Zero GST and GST cess in their bids. Buyer will have liability of paying the GST and GST cess to the government on the specified rate mentioned by them in this Bid.

If the buyer has mentioned MSE purchase preference in ATC then service provider is required to upload necessary documents for MSE purchase preference for verification by the buyer during evaluation.

एक्सेल में अपलोड किए जाने की आवश्यकता /Excel Upload Required :

Price Schedule - [1780742448.xlsx](#)

अतिरिक्त योग्यता /आवश्यक डेटा/Additional Qualification/Data Required

Geographic Presence in States:Telangana

Scope of Work:[1780550889.pdf](#)

मूल्यांकन विधि(मदवार मूल्यांकन विधि) / Evaluation Method (Item Wise Evaluation Method)

Contract will be awarded schedule wise and the determination of L1 will be done separately for each schedule. The details of item-consignee combination covered under each schedule are as under:

मूल्यांकन अनुसूचियां / Evaluation Schedules	वस्तु/श्रेणी / Item/Category	मात्रा / Quantity
Schedule 1	Monthly Basis Cab & Taxi Hiring Services - Premium Suv; 2000 Km X 320 Hours; Local	Number of Vehicles Required : 1
Schedule 2	Monthly Basis Cab & Taxi Hiring Services - Sedan; 2000 Km X 320 Hours; Local 24*7	Number of Vehicles Required : 1
Schedule 3	Monthly Basis Cab & Taxi Hiring Services - Sedan; 2000 Km X 320 Hours; Local	Number of Vehicles Required : 1

Monthly Basis Cab & Taxi Hiring Services - Premium SUV; 2000 Km X 320 Hours; Local (1)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Vehicle Type	Premium SUV

विवरण/ Specification	मूल्य/ Values
Type of car (Please select at least 3 options)	Toyota Innova , Toyota Fortuner , Toyota Innova Crysta , Toyota Hycross
Usage Variant	2000 km x 320 hours
Type of Service	Local
Year of Vehicle Model	2023
Km Travelled	Upto 25,000 Kms
Air Conditioning Requirement	A/C
Area of Operation	Hilly + Plain Area
Fuel Type	Diesel
एडऑन /Addon(s)	

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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इनपुट कर क्रेडिट(आईटीसी) तथा रिवर्स प्रभार (आरसीएम)/Input Tax Credit(ITC) and Reverse Charge(RCM) Details

जीएसटी पर इनपुट कर क्रेडिट /ITC on GST	जीएसटी उपकर कर क्रेडिट /ITC on GST Cess	लागू आरसीएम/RCM Applicable	रिवर्स प्रभार के अनुसार जीएसटी/GST as per RCM	रिवर्स प्रभार के अनुसार जीएसटी उपकर 1 /GST Cess 1 as per RCM	वैकल्पिक रिवर्स प्रभार /Optional RCM
NA	NA	Yes	5%	NA	No

अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Vehicles Required	अतिरिक्त आवश्यकता /Additional Requirement
1	Salavath Santhosh	500051,India Govt Mint, IDA, Phase-II Cherapally, (R.R district) Hyderabad , Telangana	1	<ul style="list-style-type: none"> Duration in Months for which service is required : 12

Monthly Basis Cab & Taxi Hiring Services - Sedan; 2000 Km X 320 Hours; Local 24*7 (1)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Vehicle Type	Sedan
Type of car (Please select at least 3 options)	Maruti Suzuki Dzire , Toyota Etios , Hyundai Aura
Usage Variant	2000 km x 320 hours
Type of Service	Local 24*7
Year of Vehicle Model	2023
Km Travelled	Upto 25,000 Kms
Air Conditioning Requirement	A/C
Area of Operation	Hilly + Plain Area
Fuel Type	Petrol
एडऑन /Addon(s)	

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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इनपुट कर क्रेडिट(आईटीसी) तथा रिवर्स प्रभार (आरसीएम)/Input Tax Credit(ITC) and Reverse Charge(RCM) Details

जीएसटी पर इनपुट कर क्रेडिट /ITC on GST	जीएसटी उपकर कर क्रेडिट /ITC on GST Cess	लागू आरसीएम/RCM Applicable	रिवर्स प्रभार के अनुसार जीएसटी/GST as per RCM	रिवर्स प्रभार के अनुसार जीएसटी उपकर 1 /GST Cess 1 as per RCM	वैकल्पिक रिवर्स प्रभार /Optional RCM
NA	NA	Yes	5%	NA	No

अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Vehicles Required	अतिरिक्त आवश्यकता /Additional Requirement
1	Salavath Santhosh	500051,India Govt Mint, IDA, Phase-II Cherapally, (R.R district) Hyderabad , Telangana	1	<ul style="list-style-type: none"> Duration in Months for which service is required : 12

Monthly Basis Cab & Taxi Hiring Services - Sedan; 2000 Km X 320 Hours; Local (1)

तकनीकी विशिष्टियाँ / Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Vehicle Type	Sedan
Type of car (Please select at least 3 options)	Maruti Suzuki Dzire , Toyota Etios , Hyundai Aura
Usage Variant	2000 km x 320 hours
Type of Service	Local
Year of Vehicle Model	2023
Km Travelled	Upto 25,000 Kms
Air Conditioning Requirement	A/C
Area of Operation	Plains
Fuel Type	Petrol
एडऑन / Addon(s)	

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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इनपुट कर क्रेडिट(आईटीसी) तथा रिवर्स प्रभार (आरसीएम)/Input Tax Credit(ITC) and Reverse Charge(RCM) Details

जीएसटी पर इनपुट कर क्रेडिट /ITC on GST	जीएसटी उपकर कर क्रेडिट /ITC on GST Cess	लागू आरसीएम/RCM Applicable	रिवर्स प्रभार के अनुसार जीएसटी/GST as per RCM	रिवर्स प्रभार के अनुसार जीएसटी उपकर 1 /GST Cess 1 as per RCM	वैकल्पिक रिवर्स प्रभार /Optional RCM
NA	NA	Yes	5%	NA	No

अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Vehicles Required	अतिरिक्त आवश्यकता /Additional Requirement
1	Salavath Santhosh	500051,India Govt Mint, IDA, Phase-II Cherapally, (R.R district) Hyderabad , Telangana	1	<ul style="list-style-type: none"> Duration in Months for which service is required : 12

क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/**Buyer Added Bid Specific Terms and Conditions**

1. **Generic**

OPTION CLAUSE 25% : The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, the contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration.

For lumpsum-based service contracts, the buyer may increase the scope of work and contract value up to 25 percent with the consent of the service provider

2. **Forms of EMD and PBG**

Bidders can also submit the EMD with Account Payee Demand Draft in favour of

India Government Mint, Hyderabad(A unit of SPMCIL)
payable at
Hyderabad

. Bidder has to upload scanned copy / proof of the DD along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.

3. **Forms of EMD and PBG**

Bidders can also submit the EMD with Banker's Cheque in favour of

India Government Mint, Hyderabad(A unit of SPMCIL)
payable at
Hyderabad

. Bidder has to upload scanned copy / proof of the BC along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.

4. **Forms of EMD and PBG**

Bidders can also submit the EMD with Payment online through RTGS / internet banking in Beneficiary name

INDIA GOVERNMENT MINT (A UNIT OF SPMCIL) -COLLECTION A/C
Account No.
201003484303
IFSC Code
INDB0000004
Bank Name
INDUSIND BANK
Branch address
0004 - HYDERABAD

. Bidder to indicate bid number and name of bidding entity in the transaction details field at the time of on-line transfer. Bidder has to upload scanned copy / proof of the Online Payment Transfer along with bid.

5. **Forms of EMD and PBG**

Successful Bidder can submit the Performance Security in the form of Account Payee Demand Draft also (besides PBG which is allowed as per GeM GTC). DD should be made in favour of

India Government Mint, Hyderabad(A unit of SPMCIL)
payable at
Hyderabad

. After award of contract, Successful Bidder can upload scanned copy of the DD in place of PBG and has to

ensure delivery of hard copy to the original DD to the Buyer within 15 days of award of contract.

6. **Forms of EMD and PBG**

Successful Bidder can submit the Performance Security in the form of Fixed Deposit Receipt also (besides PBG which is allowed as per GeM GTC). FDR should be made out or pledged in the name of

India Government Mint, Hyderabad(A unit of SPMCIL)

A/C (Name of the Seller). The bank should certify on it that the deposit can be withdrawn only on the demand or with the sanction of the pledgee. For release of Security Deposit, the FDR will be released in favour of bidder by the Buyer after making endorsement on the back of the FDR duly signed and stamped along with covering letter. Successful Bidder has to upload scanned copy of the FDR document in place of PBG and has to ensure delivery of hard copy of Original FDR to the Buyer within 15 days of award of contract.

7. **Forms of EMD and PBG**

Successful Bidder can submit the Performance Security in the form of Payment online through RTGS / internet banking also (besides PBG which is allowed as per GeM GTC). On-line payment shall be in Beneficiary name

INDIA GOVERNMENT MINT (A UNIT OF SPMCIL) -COLLECTION A/C

Account No.

201003484303

IFSC Code

INDB0000004

Bank Name

INDUSIND BANK

Branch address

0004 - HYDERABAD

. Successful Bidder to indicate Contract number and name of Seller entity in the transaction details field at the time of on-line transfer. Bidder has to upload scanned copy / proof of the Online Payment Transfer in place of PBG within 15 days of award of contract.

8. **Buyer Added Bid Specific Scope Of Work(SOW)**

Text Clause(s)

Schedule 1: HIRING OF SUV/Premium SUV (A.C CAR) (WITH DRIVER & WITH FUEL)

1. **Specification of Vehicle:**

- i. SUV/Premium SUV Vehicle Should be 2023 Model only and run for not more than 20,000 Kms(Which is to be considered in place of 25,000 kms as mentioned in GeM specification).
 - ii. Vehicle Engine Capacity (in cc): 2300 Or higher.
 - iii. A/C Requirement: With A/C
 - iv. Driver: With Driver (Driver shall be deployed as per the timings required).The Driver shall wear a well maintained dress and discipline.
 - v. No. of minimum Kms per month: 2000 kms per month
 - vi. Timings Required: Minimum number of Hours of vehicle requirement shall be 1080 Hours per quarter. Vehicle has to be deputed on round the clock basis in case of urgency.
 - vii. Charges for Extra KM: Rs.25/- per km/250 Per Extra Hrs, calculated on quarterly average basis i.e. number of extra kilometers are calculated over and above 6000 kms per quarter.
2. All the Compliances as specified in the Motor Vehicles Act & Rules Made thereunder shall be complied.

3. The Contractor should invariably ensure availability of Fuel, lubricants etc., for running of the vehicle properly.
4. The Contractor should ensure the vehicle is in Good Condition with frequent servicing as mandated after completion of prescribed kilometers. Whenever, the vehicle is sent for servicing alternate vehicle may be provided.
5. The Maximum Number of Kilometers per month are 2000kms.
6. The rates indicated per month are inclusive of all operational expenses for the operation of Vehicle and no other claim for other expenses are admissible. These include statutory levies, cost of fuel, oil, Maintenance, insurance and other incidental charges.
7. Payment shall be made on Monthly basis after satisfactory completion of services on certification of mileage run by the Vehicles by Mint officers within 30 days of submission of Monthly bills.
8. No Revision of Rates shall be entertained during the currency of the contract on whatsoever grounds.
9. The Mint shall not be liable for whatsoever claim emanating due to any untoward incident/accident that may have caused by the vehicle. The Contractor shall secure a suitable Insurance as mandated by the Statutes prevailing in the Country.
10. Any Security Breach by the contractor will lead to the termination of the contract. The driver being nominated to drive the vehicle shall have a Police Clearance Certificate of not less than 06 months old.
11. The Vehicle shall be properly maintained with Seats covered by appropriate coverings for the use of higher officials.
12. The Vehicle shall carry with it a motor Insurance Policy issued by IRDAI authorized insurer for the complete currency of the contract period including renewal period if any. The insurance coverage shall be as per the rules of IRDAI/RTA Act/Govt.of India or Government of Telangana Rules.
13. Payment for extra kilometers beyond 2000 kms shall be made once in a quarter after adding kilometers incurred cumulatively for the quarterly period if exceeding 6000 kms as per provision in GeM SLA for hiring of vehicles:
 - i. Extra per km charges: Monthly package cost divided by no. of kilometers in monthly package multiplied by factor 0.5.
 - ii. Extra Hour Charges: Monthly package cost divided by no. of hours in monthly package multiplied by factor 0.4.
14. Contractor shall be liable to Comply all the labour laws with respect to the driver(s) being deployed.
15. The Firm must maintain Log Book for Vehicle and must submit the copy of Vehicle Movement along with the Monthly Bill. Without Movement register payment will not be process.

Schedule 2: HIRING OF SEDAN CAR (A.C) (WITHOUT DRIVER & WITH FUEL) for 24X7

1. The vehicle shall be 2023 Model only and run for not more than 20,000 Kms (Which is to be considered in place of 25,000 kms as mentioned in GeM specification).
2. All the Compliances as specified in the Motor Vehicles Act & Rules Made thereunder shall be complied.
3. The Contractor should invariably ensure availability of Fuel, lubricants etc., for running of the vehicle properly.
4. The Contractor should ensure the vehicle is in Good Condition with frequent servicing as mandated after completion of prescribed kilometers. Whenever, the vehicle is sent for servicing alternate vehicle must be provided.
5. The Maximum Number of Kilometers per month are 2000kms.
6. The rates indicated per month are inclusive of all operational expenses for the operation of Vehicle and no other claim for other expenses are admissible. These include statutory levies, cost of fuel, oil, Maintenance, insurance and other incidental charges.
7. Payment shall be made on Monthly basis after satisfactory completion of services on certification of mileage run by the Vehicles by Mint officers within 30 days of submission of Monthly bills.
8. No Revision of Rates shall be entertained during the currency of the contract on whatsoever grounds.
9. The Mint shall not be liable for whatsoever claim emanating due to any untoward incident/accident that may have caused by the vehicle. The Contractor shall secure a suitable Insurance as mandated by the Statutes prevailing in the Country.
10. Any Security Breach by the contractor will lead to the termination of the contract.
11. The Vehicle shall be properly maintained with Seats covered by appropriate coverings for the use of higher officials.

12. The Vehicle shall carry with it a motor Insurance Policy issued by IRDAI authorized insurer for the complete currency of the contract period including renewal period if any. The insurance coverage shall be as per the rules of IRDAI/RTA Act/Govt. of India or Government of Telangana Rules.
13. Payment for extra kilometers beyond 2000 kms shall be made once in a quarter after adding kilometers incurred cumulatively for the quarterly period if exceeding 6000 kms as per provision in GeM SLA for hiring of vehicles:
 - i. Extra per km charges: Monthly package cost divided by no. of kilometers in monthly package multiplied by factor 0.4.
 - ii. Extra Hour Charges : Not applicable
14. Contractor shall be liable to Comply all the labour laws with respect to the driver(s) being deployed.
15. The Firm must maintain Log Book for Vehicle and must submit the copy of Vehicle Movement along with the Monthly Bill. Without Movement register payment will not be process.

Schedule 3: HIRING OF SEDAN CAR (A.C) (WITH DRIVER & WITH FUEL)

1. The vehicle shall be 2023 Model only Old from the Date of issuing of GeM Contract and run for not more than 20,000 Kms.(Which is to be considered in place of 25,000 kms as mentioned in GeM specification).
2. Driver: With Driver (Driver shall be deployed as per the timings required).The Driver shall wear a well maintained dress and discipline.
3. All the Compliances as specified in the Motor Vehicles Act & Rules Made thereunder shall be complied.
4. The Contractor should invariably ensure availability of Fuel, lubricants etc., for running of the vehicle properly.
5. The Contractor should ensure the vehicle is in Good Condition with frequent servicing as mandated after completion of prescribed kilometres. Whenever, the vehicle is sent for servicing alternate vehicle must be provided.
6. The Maximum Number of Kilometres per month are 2000kms.
7. The rates indicated per month are inclusive of all operational expenses for the operation of Vehicle and no other claim for other expenses are admissible. These include statutory levies, cost of fuel, oil, Maintenance, insurance and other incidental charges.
8. Payment shall be made on Monthly basis after satisfactory completion of services on certification of mileage run by the Vehicles by Mint officers within 30 days of submission of Monthly bills.
9. No Revision of Rates shall be entertained during the currency of the contract on whatsoever grounds.
10. The Mint shall not be liable for whatsoever claim emanating due to any untoward incident/accident that may have caused by the vehicle. The Contractor shall secure a suitable Insurance as mandated by the Statutes prevailing in the Country.
11. Any Security Breach by the contractor will lead to the termination of the contract. The driver being nominated to drive the vehicle shall have a Police Clearance Certificate of not less than 06 months old.
12. The Vehicle shall be properly maintained with Seats covered by appropriate coverings for the use of higher officials.
13. The Vehicle shall carry with it a motor Insurance Policy issued by IRDAI authorized insurer for the complete currency of the contract period including renewal period if any. The insurance coverage shall be as per the rules of IRDAI/RTA Act/Govt. of India or Government of Telangana Rules.
14. Payment for extra kilometers beyond 2000 kms shall be made once in a quarter after adding kilometers incurred cumulatively for the quarterly period if exceeding 6000 kms as per provision in GeM SLA for hiring of vehicles:
 - i. Extra per km charges: Monthly package cost divided by no. of kilometers in monthly package multiplied by factor 0.5.
 - ii. Extra Hour Charges: Monthly package cost divided by no. of hours in monthly package multiplied by factor 0.4.
15. Contractor shall be liable to Comply all the labour laws with respect to the driver(s) being deployed.
16. The Firm must maintain Log Book for Vehicle and must submit the copy of Vehicle Movement along with the Monthly Bill. Without Movement register payment will not be process.

9. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

I. Eligibility Criteria:

1. Experience & Past Performance: The bidder should have experience of having successfully completed similar kind of services as given below in any one of the last five years ending on 31.03.2025:
 - a. schedule-1: Hiring of one SUV car with fuel & with driver: at least 1 vehicle
 - b. schedule-2: Hiring of one Sedan Car with fuel & without driver: at least 1 vehicle
 - c. schedule-3: Hiring of one Sedan Car with fuel & with driver: at least 1 vehicle

The bidders participating for more than one schedules, should submit the experience criteria for each of the participating schedules. e.g. if any bidder is participating for schedule 1 and schedule 2; then the bidder should submit past experience documents for both the schedules.

2. Capability: The bidder must have capability to provide the relevant services.

II. Other Terms & Conditions:

- i. The service provider should either have ownership of the vehicle or valid lease agreement and should provide details in technical bid only.
- ii. The service provider/transporter should be registered /enlisted with Transport department of State Govt./Central Government and copy of valid certificates to be enclosed in technical bid.

III. Payment Terms:

- i. Payment shall be made on monthly basis within 30 days after satisfactory completion of monthly services and on certification of mileage run by the vehicles by Mint officials within 30 days of submission of monthly bills.
 - ii. Payment for extra kilometres and extra hours shall be made on quarterly basis over and above the monthly scheduled quantities.
 - iii. The rates quoted should be inclusive of all operational expenses for the operation of vehicle and no other claim for other expenses are admissible. These includes drivers salary and bhatta, statutory levies, cost of fuel, oil, maintenance, insurance, taxes, duties and other incidental charges etc. unless otherwise specified.
 - iv. The rates quoted shall be firm and fixed. No revision of rates shall be entertained during the Currency of the contract on whatsoever grounds.
- IV. Please note that only for schedule no. 2 the requirement is for with fuel and without driver. Bidders should quote the price accordingly.

10. Service & Support

AVAILABILITY OF OFFICE OF SERVICE PROVIDER: An office of the Service Provider must be located in the state of Consignee. DOCUMENTARY EVIDENCE TO BE SUBMITTED.

अस्वीकरण/Disclaimer

The Additional Terms and Conditions (ATC) have been incorporated by the Buyer after approval of their Competent Authority. The Buyer, is solely responsible for the impact of these clauses on the bidding process, its

outcome, and consequences thereof including any restriction arising in the bidding process due to these ATCs and including the modification of technical specifications and / or terms and conditions governing the bid. All representations / grievances pertaining to the ATC clauses shall be raised with the buyer organization directly and not with GeM. If any of the clause(s) is/are incorporated by the Buyer regarding the following, the bid & resultant contract shall be treated as null & void. Further, GeM reserves the right, at its sole discretion, to cancel the bid forthwith, without issuance of any prior notice or intimation :-

1. Publishing Custom / BOQ bids for items for which regular GeM categories are available (unless such Custom / BOQ item is bunched with the major regular product Category Item).
2. Mandating procurement of / from specific Brand / Make / Model / Manufacturer / Dealer except in case of Single Bid / Proprietary Article Certificate (PAC) Buying.
3. Inclusion of disqualification criteria related to suspension of seller / service provider, where such suspension period has already expired.
4. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
5. Publishing bids on GeM for procurement of works.
6. Procurement of Goods by creating a Service bid on GeM & vice-versa.
7. Seeking sample with bid or approval of samples during bid evaluation process. However, trial / sample, as the case may be, shall be permitted in cases where trial / sample are allowed as per approved and published procurement policy of the Buyers' controlling Ministry / Department / State / Public Sector Enterprises Headquarters. If there is any violation of trial / sample clause with regard to approved policy of the Buyers' Ministry / Department / State / Public Sector Enterprises Headquarters, then this is to be determined and redressed by the concerned Buyer Organisation only.
8. Seeking experience from specific organization / department / institute only or from foreign / export experience.
9. Creating bid for items from incorrect categories.
10. Reference of conditions published on any external site or reference to external documents/clauses.
11. Asking for any Tender fee / Bid Participation fee, as the case may be.
12. Buyer added ATC Clauses which are in contravention of clauses defined in bid detail section, including specifications, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by the applicable GeM GTC.
13. Any ATC clause in contravention with GeM GTC Clause 4 (xiii) (h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
14. In a category based bid, adding additional items, through buyer added, additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogues or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.

For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.

The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**

- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.

This Bid is governed by the General Terms and Conditions, conditions stipulated in Bid and Service Level Agreement specific to the Service, as the case may be, as provided in the Marketplace.

However, in case of Service, if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement specific to said Service, then it will over-ride the conditions in the General Terms and Conditions.

This Bid is governed by the [सामान्य नियम और शर्तें/General Terms and Conditions](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in सामान्य नियम और शर्तें/General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---