

Self appraisal report for Year (2024-25)

Auditor Agency: Rajarshi Dey(National Academy of Defence Production)

Ministry Name: Ministry of Finance

Department Name: Department of Economic Affairs

Public Authority Name: SPMCIL India Government Mint, Hyderabad

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1	Organisation and Function								
1.1	Particulars of its organisation, functions and duties[Section 4(1)(b)(i)]								
1.1.1	Name and address of the Organization	Fully Met	1.28	1.28	https://igmhyderabad.spmcil.com/en/contact-us/ https://igmhyderabad.spmcil.com/en/discover-spmcil/#rticomplaine Available under both the above links	empty	Fully Met	1.28	ok
1.1.2	Head of the organization	Fully Met	1.28	1.28	https://igmhyderabad.spmcil.com/en/contact-us/ https://igmhyderabad.spmcil.com/en/discover-spmcil/#rticomplaine Available under both the above links	empty	Fully Met	1.28	ok
1.1.3	Vision, Mission and Key objectives	Fully Met	1.28	1.28	https://igmhyderabad.spmcil.com/en/discover-spmcil/#rticomplaine Available in the above link under the Sub-Tab The particulars of its	empty	Fully Met	1.28	ok

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					organization, functions and duties				
1.1.4	Function and duties	Fully Met	1.28	1.28	https://igmhyderabad.spmcil.com/en/discover-spmcil/#rticompliance Available in the above link under the Sub-Tab The particulars of its organization, functions and duties	empty	Fully Met	1.28	ok
1.1.5	Organization Chart	Fully Met	1.28	1.28	https://igmhyderabad.spmcil.com/en/discover-spmcil/#rticompliance Available in the above link under the Sub-Tab The particulars of its organization, functions and duties https://spmCIL.com/UploadDocument/ORGANISATION%20STRUCTURE.3586f077-0153-4a93-8252-0afd7c2d192b.pdf	empty	Fully Met	1.28	ok
1.1.6	Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt	Fully Met	1.28	1.28	https://igmhyderabad.spmcil.com/en/about-us/#history/ Available under the above link	empty	Partially Met	0.64	No information available on the website regarding the HoDs from time to time as well as the committees/ Commissions

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
									constituted from time to time have been dealt
1.2	Power and duties of its officers and employees[Section 4(1) (b)(ii)]								
1.2.1	Powers and duties of officers (administrative, financial and judicial)	Fully Met	1.92	1.92	https://igmhyderabad.spmcil.com/en/discover-spmcil/#rticomplaine Available in the above link under the Sub-Tab powers and duties of the officers	empty	Fully Met	1.92	ok
1.2.2	Power and duties of other employees	Fully Met	1.92	1.92	https://igmhyderabad.spmcil.com/en/discover-spmcil/#rticomplaine Available in the above link under the Sub-Tab powers and duties of the officers	empty	Fully Met	1.92	ok
1.2.3	Rules/ orders under which powers and duty derived and exercised	Fully Met	1.92	1.92	https://igmhyderabad.spmcil.com/en/discover-spmcil/#rticomplaine Available under the sub tab norms for discharge of functions	empty	Fully Met	1.92	ok
1.2.4	Work allocation	Fully Met	1.92	1.92	Available under the sub-tab Allocation of Work Among Various Departments of India Government Mint, Hyderabad in the website https://igmhyderabad.spmcil.com/en/discover-spmcil/#rticomplaine	empty	Fully Met	1.92	ok
1.3	Procedure followed in decision making process [Section 4(1)(b)(iii)]								

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.3.1	Process of decision making - Identify key decision making points	Fully Met	1.54	1.54	https://igmhyderabad.spmcil.com/en/discover-spmcil/#rticomplaine Available under the sub-tab Procedure followed in decision making process	empty	Fully Met	1.54	ok
1.3.2	Final decision making authority	Fully Met	1.54	1.54	https://igmhyderabad.spmcil.com/en/discover-spmcil/#rticomplaine Available under the sub-tab Procedure followed in decision making process	empty	Fully Met	1.54	ok
1.3.3	Related provisions, acts, rules etc.	Fully Met	1.54	1.54	https://igmhyderabad.spmcil.com/en/discover-spmcil/#rticomplaine Available under the sub-tab Procedure followed in decision making process	empty	Fully Met	1.54	ok
1.3.4	Time limit for taking a decisions, if any	Fully Met	1.54	1.54	https://igmhyderabad.spmcil.com/en/discover-spmcil/#rticomplaine Available under the sub-tab Procedure followed in decision making process	empty	Fully Met	1.54	ok
1.3.5	Channels of supervision and accountability	Fully Met	1.54	1.54	https://igmhyderabad.spmcil.com/en/discover-spmcil/#rticomplaine Available under the sub-tab Procedure followed in decision making process	empty	Fully Met	1.54	ok
1.4	Norms for discharge of functions[Section 4(1)(b)(iv)]								
1.4.1	Nature of functions/ services offered	Fully Met	1.54	1.54	https://igmhyderabad.spmcil.com/en/discover-spmcil/#rticomplaine	empty	Fully Met	1.54	ok

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					com/en/discover-spmcil/#rticomplaine Available under the sub tab norms for discharge of functions				
1.4.2	Norms/ standards for functions/ service delivery	Fully Met	1.54	1.54	https://igmhyderabad.spmcil.com/en/discover-spmcil/#rticomplaine Available under the sub tab norms for discharge of functions	empty	Fully Met	1.54	ok
1.4.3	Process by which these services can be accessed	Not Applicable	0	0	empty	empty	Not Applicable	0	Not Applicable
1.4.4	Time-limit for achieving the targets	Fully Met	1.54	1.54	https://igmhyderabad.spmcil.com/en/discover-spmcil/#rticomplaine Available under the sub tab norms for discharge of functions	empty	Fully Met	1.54	ok
1.4.5	Process of redressal of grievances	Fully Met	1.54	1.54	https://grievances.spmcil.com/ Available under the sub-tab Process of redress of grievances under the following link: https://igmhyderabad.spmcil.com/en/discover-spmcil/#rticomplaine Link for Grievance Redressal Policy: https://igmhyderabad.spmcil.com/wp-content/uploads/2025/05/SPMCIL-Grievance-Redressal-Mechanism.pdf	empty	Fully Met	1.54	ok

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.5	Acts, rules, regulations, instructions, manuals and records for discharging functions[Section 4(1)(b)(v)]								
1.5.1	Title and nature of the record/ manual /instruction.	Fully Met	2.6	2.60	https://igmhyderabad.spmcil.com/en/discover-spmcil/#rticomplaine Available in the above tab under the title Acts, rules, regulations, instructions, manuals and records for discharging functions	empty	Fully Met	2.60	ok
1.5.2	List of Acts, rules, regulations, instructions, manuals and records.	Fully Met	2.6	2.60	https://igmhyderabad.spmcil.com/en/discover-spmcil/#rticomplaine Available in the above tab under the title Acts, rules, regulations, instructions, manuals and records for discharging functions	empty	Fully Met	2.60	ok
1.5.3	Acts/ Rules/ manuals, etc.	Fully Met	2.6	2.60	https://igmhyderabad.spmcil.com/en/discover-spmcil/#rticomplaine Available in the above tab under the title Acts, rules, regulations, instructions, manuals and records for discharging functions	empty	Fully Met	2.60	ok
1.6	Categories of documents held by the authority under its control[Section 4(1)(b) (vi)]								
1.6.1	Categories of documents	Fully Met	3.85	3.85	Available under the sub tab Various Categories of documents held by different Departments in the following link: https://igmhyderabad.spmcil.com/en/discover-	empty	Fully Met	3.85	ok

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.6.2	Custodian of documents/categories	Fully Met	3.85	3.85	spmcil/#rticomplaine Available under the sub tab Various Categories of documents held by different Departments in the following link: https://igmhyderabad.spmcil.com/en/discover-spmcil/#rticomplaine	empty	Fully Met	3.85	ok
1.7	Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)]								
1.7.1	Name of Boards, Council, Committee etc.	Not Applicable	0	0	empty	empty	Not Applicable	0	Not Applicable
1.7.2	Composition	Not Applicable	0	0	empty	empty	Not Applicable	0	Not Applicable
1.7.3	Dates from which constituted	Not Applicable	0	0	empty	empty	Not Applicable	0	Not Applicable
1.7.4	Term/ Tenure	Not Applicable	0	0	empty	empty	Not Applicable	0	Not Applicable
1.7.5	Powers and functions	Not Applicable	0	0	empty	empty	Not Applicable	0	Not Applicable
1.7.6	Whether their meetings are open to the public?	Not Applicable	0	0	empty	empty	Not Applicable	0	Not Applicable
1.7.7	Whether the minutes of the meetings are open to the public?	Not Applicable	0	0	empty	empty	Not Applicable	0	Not Applicable
1.7.8	Place where the minutes if open to the public are available?	Not Applicable	0	0	empty	empty	Not Applicable	0	Not Applicable
1.8	Directory of officers and employees[Section 4(1) (b) (ix)]								
1.8.1	Name and designation	Fully Met	3.85	3.85	Available under the Sub-Tab "Directory of its officers & employees" under the following link : https://igmhyderabad.spmcil.com/en/discover-spmcil/#rticomplaine	empty	Fully Met	3.85	ok

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.8.2	Telephone , fax and email ID	Fully Met	3.85	3.85	Available under the Sub-Tab "Directory of its officers & employees" under the following link : https://igmhyderabad.spmcil.com/en/discover-spmcil/#rticomplaine	empty	Partially Met	1.93	fax and email ID of officers and employees not available on website
1.9	Monthly Remuneration received by officers & employees including system of compensation[Section 4(1) (b) (x)]								
1.9.1	List of employees with Gross monthly remuneration	Fully Met	3.85	3.85	Available in the following link :Available under the Sub-Tab "Directory of its officers & employees" under the following link : https://igmhyderabad.spmcil.com/en/discover-spmcil/#rticomplaine	empty	Partially Met	1.93	Level, Pay Scale & Designation of Employees- Executive category, Supervisor category, workmen category is available on the website, however list of employees with gross monthly remuneration not available on website.
1.9.2	System of compensation as provided in its regulations	Fully Met	3.85	3.85	Available in the following link :Available under the Sub-Tab "Directory of its officers & employees" under the following link : https://igmhyderabad.spmcil.com/en/discov	empty	Fully Met	3.85	ok

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					er-spmcil/#rticomplaine				
1.10	Name, designation and other particulars of Public Information Officers[Section 4(1) (b) (xvi)]								
1.10.1	Name and designation of the Public Information Officers (PIOs), Assistant Public Information Officer(s) & Appellate Authority	Fully Met	3.85	3.85	Available in the following link :Available under the Sub-Tab "Directory of its officers & employees" under the following link : https://igmhyderabad.spmcil.com/en/discover-spmcil/#rticomplaine	empty	Fully Met	3.85	ok
1.10.2	Address, telephone numbers and email ID of each designated official.	Fully Met	3.85	3.85	Available in the following link :Available under the Sub-Tab "Directory of its officers & employees" under the following link : https://igmhyderabad.spmcil.com/en/discover-spmcil/#rticomplaine	empty	Fully Met	3.85	ok
1.11	Number of employees against whom disciplinary action has been proposed/ taken (F No. 1/6/2011- IR dt. 15.4.2013)								
1.11.1	Number of employees against whom disciplinary action has been (i) Pending for minor penalty or major penalty proceedings	Fully Met	3.85	3.85	Available in the following link :Available under the Sub-Tab "Directory of its officers & employees" under the following link : https://igmhyderabad.spmcil.com/en/discover-spmcil/#rticomplaine	empty	Fully Met	3.85	ok
1.11.2	(ii) Finalised for minor penalty or major penalty proceedings	Fully Met	3.85	3.85	Available in the following link :Available under the Sub-Tab "Directory of its officers & employees" under the following link : https://igmhyderabad.spmcil.com/en/discover-spmcil/#rticomplaine	empty	Fully Met	3.85	ok
1.12	Programmes to advance understanding of RTI(Section 26)								

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1.12.1	Educational programmes	Fully Met	1.92	1.92	Available in the following link :Available under the Sub-Tab "Directory of its officers & employees" under the following link : https://igmhyderabad.spmcil.com/en/discover-spmcil/#rticomplaine	empty	Fully Met	1.92	ok
1.12.2	Efforts to encourage public authority to participate in these programmes	Fully Met	1.92	1.92	Available in the following link :Available under the Sub-Tab "Directory of its officers & employees" under the following link : https://igmhyderabad.spmcil.com/en/discover-spmcil/#rticomplaine	empty	Partially Met	0.96	partial information available on website
1.12.3	Training of CPIO/APIO	Fully Met	1.92	1.92	Available in the following link :Available under the Sub-Tab "Directory of its officers & employees" under the following link : https://igmhyderabad.spmcil.com/en/discover-spmcil/#rticomplaine	empty	Fully Met	1.92	ok
1.12.4	Update & publish guidelines on RTI by the Public Authorities concerned	Fully Met	1.92	1.92	Available in the following link :Available under the Sub-Tab "Directory of its officers & employees" under the following link : https://igmhyderabad.spmcil.com/en/discover-spmcil/#rticomplaine	empty	Fully Met	1.92	ok
1.13	Transfer policy and transfer orders[F No. 1/6/2011- IR dt. 15.4.2013]								
1.13.1	Transfer policy and transfer orders[F No. 1/6/2011- IR Dt. 15.4.2013]	Fully Met	7.69	7.69	Available in the following link :Available under the Sub-Tab "Directory of its officers &	empty	Fully Met	7.69	ok

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					employees" under the following link : https://igmhyderabad.spmcil.com/en/discover-spmcil/#rticomplaine				
Total			91	91			91	85	
2	Budget and Programme								
2.1	Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc.[Section 4(1)(b)(xi)]								
2.1.1	Total Budget for the public authority	Fully Met	10	10.00	AVailable under the following links https://igmhyderabad.spmcil.com/en/discover-spmcil/#rticomplaine and https://igmhyderabad.spmcil.com/wp-content/uploads/2025/05/Budget-India-Government-Mint-Hyderabad-2024-25-2025-26.pdf	empty	Fully Met	10.00	ok
2.1.2	Budget for each agency and plan & programmes	Fully Met	10	10.00	AVailable under the following links https://igmhyderabad.spmcil.com/en/discover-spmcil/#rticomplaine and https://igmhyderabad.spmcil.com/wp-content/uploads/2025/05/Budget-India-Government-Mint-Hyderabad-2024-25-2025-26.pdf	empty	Fully Met	10.00	ok
2.1.3	Proposed expenditures	Fully Met	10	10.00	AVailable under the following links https://igmhyderabad.spmcil.com/en/discover-spmcil/#rticomplaine and https://igmhyderabad.spmcil.com/wp-content/uploads/2025/	empty	Fully Met	10.00	ok

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					05/Budget-India-Government-Mint-Hyderabad-2024-25-2025-26.pdf				
2.1.4	Revised budget for each agency, if any	Not Applicable	0	0	empty	empty	Not Applicable	0	Not Applicable
2.1.5	Report on disbursements made and place where the related reports are available	Fully Met	10	10.00	https://igmhyderabad.spmcil.com/en/payment-status/	empty	Fully Met	10.00	ok
2.1.6	Information related to procurements- (a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed.	Fully Met	10	10.00	(a) Notice/tender enquires, and corrigenda if any thereon.(https://igmhyderabad.spmcil.com/en/latest-tenders/) Corrigendums(https://igmhyderabad.spmcil.com/en/corrigendum-archive/) (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured.(https://igmhyderabad.spmcil.com/en/awarded-tenders/) Tenders Awarded on Nomination Basis(https://igmhyderabad.spmcil.com/en/awarded-tenders-nomination-basis/) (c) The works contracts concluded – in any such combination of the above-(https://igmhyderabad.spmcil.com/en/latest-tenders/) (d) The rate/ rates and the total amount at which such procurement or	empty	Fully Met	10.00	ok

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					works contract is to be executed.(https://spphyderabad.spmcil.com/en/payment-status/) All the above information is also available under the link: https://igmhyderabad.spmcil.com/en/discover-spmcil/#rticomplaine				
2.2	Foreign and domestic tours(F.No. 1/8/2012- IR dt. 11.9.2012)								
2.2.1	Budget	Fully Met	20	20.00	https://igmhyderabad.spmcil.com/en/discover-spmcil/#rticomplaine Available under the Sub-Tab https://igmhyderabad.spmcil.com/en/discover-spmcil/#rticomplaine	empty	Fully Met	20.00	ok
2.2.2	Foreign and domestic tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the Heads of the Department.- (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit	Fully Met	20	20.00	https://igmhyderabad.spmcil.com/en/discover-spmcil/#rticomplaine Available under the Sub-Tab https://igmhyderabad.spmcil.com/en/discover-spmcil/#rticomplaine	empty	Fully Met	20.00	ok
2.3	Manner of execution of subsidy programme [Section 4(i)(b)(xii)]								
2.3.1	Name of the programme of activity	Not Applicable	0	0	empty	empty	Not Applicable	0	Not Applicable
2.3.2	Objective of the programme	Not Applicable	0	0	empty	empty	Not Applicable	0	Not Applicable
2.3.3	Procedure to avail benefits	Not Applicable	0	0	empty	empty	Not Applicable	0	Not Applicable

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
2.3.4	Duration of the programme/ scheme	Not Applicable	0	0	empty	empty	Not Applicable	0	Not Applicable
2.3.5	Physical and financial targets of the programme	Not Applicable	0	0	empty	empty	Not Applicable	0	Not Applicable
2.3.6	Nature/ scale of subsidy /amount allotted	Not Applicable	0	0	empty	empty	Not Applicable	0	Not Applicable
2.3.7	Eligibility criteria for grant of subsidy	Not Applicable	0	0	empty	empty	Not Applicable	0	Not Applicable
2.3.8	Details of beneficiaries of subsidy programme (number, profile etc)	Not Applicable	0	0	empty	empty	Not Applicable	0	Not Applicable
2.4	Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt. 15.04.2013]								
2.4.1	Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions	Not Applicable	0	0	empty	empty	Not Applicable	0	Not Applicable
2.4.2	Annual accounts of all legal entities who are provided grants by public authorities	Not Applicable	0	0	empty	empty	Not Applicable	0	Not Applicable
2.5	Particulars of recipients of concessions, permits of authorizations granted by the public authority[Section 4(1) (b) (xiii)]								
2.5.1	Concessions, permits or authorizations granted by public authority	Not Applicable	0	0	empty	empty	Not Applicable	0	Not Applicable
2.5.2	For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizations, (c) Name and address of the recipients given concessions/ permits or authorizations, (d) Date of award of concessions/ permits of authorizations	Not Applicable	0	0	empty	empty	Not Applicable	0	Not Applicable
2.6	CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2013]								

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
2.6.1	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the Parliament.	Not Applicable	0	0	empty	empty	Not Applicable	0	Not Applicable
Total			90	90			90	90	
3	Publicity and Public interface								
3.1	Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation thereof [Section 4(1)(b)(vii)] [F No 1/6/2011-IR dt. 15.04.2013]								
3.1.1	Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	Not Applicable	0	0	empty	empty	Not Applicable	0	Not Applicable
3.1.2	a) Arrangements for consultation with or representation by members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors,(c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants	Not Applicable	0	0	empty	empty	Not Applicable	0	Not Applicable
3.1.3	Public- Private Partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any	Not Applicable	0	0	empty	empty	Not Applicable	0	Not Applicable
3.1.4	Public- Private Partnerships (PPP)- Detailed project reports (DPRs)	Not Applicable	0	0	empty	empty	Not Applicable	0	Not Applicable
3.1.5	Public- Private Partnerships (PPP)- Concession agreements.	Not Applicable	0	0	empty	empty	Not Applicable	0	Not Applicable
3.1.6	Public- Private Partnerships (PPP)- Operation and maintenance manuals	Not Applicable	0	0	empty	empty	Not Applicable	0	Not Applicable
3.1.7	Public- Private Partnerships (PPP) - Other documents generated as part	Not Applicable	0	0	empty	empty	Not Applicable	0	Not Applicable

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
3.1.8	of the implementation of the PPP Public- Private Partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government	Not Applicable	0	0	empty	empty	Not Applicable	0	Not Applicable
3.1.9	Public- Private Partnerships (PPP) -Information relating to outputs and outcomes	Not Applicable	0	0	empty	empty	Not Applicable	0	Not Applicable
3.1.10	Public- Private Partnerships (PPP) - The process of the selection of the private sector party (concessionaire etc.)	Not Applicable	0	0	empty	empty	Not Applicable	0	Not Applicable
3.1.11	Public- Private Partnerships (PPP) - All payment made under the PPP project	Not Applicable	0	0	empty	empty	Not Applicable	0	Not Applicable
3.2	Are the details of policies / decisions, which affect public, informed to them[Section 4(1) (c)]								
3.2.1	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Policy decisions/ legislations taken in the previous one year	Not Applicable	0	0	empty	empty	Not Applicable	0	Not Applicable
3.2.2	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Outline the Public consultation process	Not Applicable	0	0	empty	empty	Not Applicable	0	Not Applicable
3.2.3	Publish all relevant facts while formulating important policies or	Not Applicable	0	0	empty	empty	Not Applicable	0	Not Applicable

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	announcing decisions which affect public to make the process more interactive- Outline the arrangement for consultation before formulation of policy								
3.3	Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]								
3.3.1	Use of the most effective means of communication - Internet (website)	Fully Met	50	50.00	All the relevant data available in the website: http://igmhyderabad.spmcil.com/en/discover-spmcil/#rticomplaine and https://igmhyderabad.spmcil.com/en/	empty	Fully Met	50.00	ok
3.4	Form of accessibility of information manual/ handbook[Section 4(1)(b)]								
3.4.1	Information manual/handbook available in electronic format	Not Applicable	0	0	empty	empty	Not Applicable	0	Not Applicable
3.4.2	Information manual/handbook available in printed format	Not Applicable	0	0	empty	empty	Not Applicable	0	Not Applicable
3.5	Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]								
3.5.1	List of materials available Free of cost	Fully Met	25	25.00	All the relevant data available in the website: http://igmhyderabad.spmcil.com/en/discover-spmcil/#rticomplaine and https://igmhyderabad.spmcil.com/en/ All the policies and manuals of the organisation have been uploaded on the above website links	empty	Fully Met	25.00	ok
3.5.2	List of materials available at a reasonable cost of the medium	Not Applicable	0	0	empty	empty	Not Applicable	0	Not Applicable
Total			75	75			75	75	

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
4	E-Governance								
4.1	Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013]								
4.1.1	Hindi	Not Applicable	0	0	empty	empty	Not Applicable	0	Not Applicable
4.1.2	English	Not Applicable	0	0	empty	empty	Not Applicable	0	Not Applicable
4.1.3	Vernacular/ Local Language	Not Applicable	0	0	empty	empty	Not Applicable	0	Not Applicable
4.2	When was the information Manual/Handbook last updated?[F No. 1/6/2011-IR dt 15.4.2013]								
4.2.1	Last date of Annual updation	Not Applicable	0	0	empty	empty	Not Applicable	0	Not Applicable
4.3	Information available in electronic form[Section 4(1)(b)(xiv)]								
4.3.1	Details of information available in electronic form	Fully Met	9.52	9.52	All the relevant data available in the website: http://igmhyderabad.spmcil.com/en/discover-spmcil/#rticomplaine and https://igmhyderabad.spmcil.com/en/	empty	Fully Met	9.52	ok
4.3.2	Name/ title of the document/record/ other information	Fully Met	9.52	9.52	All the relevant data available in the website: http://igmhyderabad.spmcil.com/en/discover-spmcil/#rticomplaine and https://igmhyderabad.spmcil.com/en/	empty	Fully Met	9.52	ok
4.3.3	Location where available	Fully Met	9.52	9.52	All the relevant data available in the website: http://igmhyderabad.spmcil.com/en/discover-spmcil/#rticomplaine and https://igmhyderabad.spmcil.com/en/	empty	Fully Met	9.52	ok

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					m/en/				
4.4	Particulars of facilities available to citizen for obtaining information[Section 4(1)(b)(xv)]								
4.4.1	Name & location of the facility	Not Applicable	0	0	empty	empty	Not Applicable	0	Not Applicable
4.4.2	Details of information made available	Not Applicable	0	0	empty	empty	Not Applicable	0	Not Applicable
4.4.3	Working hours of the facility	Not Applicable	0	0	empty	empty	Not Applicable	0	Not Applicable
4.4.4	Contact person & contact details (Phone, fax, email)	Not Applicable	0	0	empty	empty	Not Applicable	0	Not Applicable
4.5	Such other information as may be prescribed under Section 4(i) (b)(xvii)								
4.5.1	Grievance redressal mechanism	Fully Met	4.1	4.10	Available under the following website: https://igmhyderabad.spmcil.com/en/discover-spmcil/#rticompliance (Select Sub tab Process of redress of grievances)	empty	Fully Met	4.10	ok
4.5.2	List of completed schemes/ projects/ Programmes	Not Applicable	0	0	empty	empty	Not Applicable	0	Not Applicable
4.5.3	List of schemes/ projects/ programme underway	Not Applicable	0	0	empty	empty	Not Applicable	0	Not Applicable
4.5.4	Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	Fully Met	4.1	4.10	Available under the following website: https://igmhyderabad.spmcil.com/en/discover-spmcil/#rticompliance (Select Sub tab LIST OF TENDERS ADVERTISED & AWARDED)	empty	Fully Met	4.10	ok
4.5.5	Annual Report	Fully Met	4.1	4.10	https://www.spmcil.com/wp-content/uploads/2024/10/Final-English-AR-SPMCIL-final-for-Printing-19-10-24_compres	empty	Fully Met	4.10	ok

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					sed.pdf Annual Report Uploaded in the above link				
4.5.6	Frequently Asked Question (FAQs)	Not Applicable	0	0	empty	empty	Not Applicable	0	Not Applicable
4.5.7	Any other information such as - (a) Citizen's Charter, (b) Six monthly reports on the performance against the benchmarks set in the Citizen's Charter	Not Applicable	0	0	empty	empty	Not Applicable	0	Not Applicable
4.6	Receipt & Disposal of RTI applications & appeals [F.No 1/6/2011-IR dt. 15.04.2013]								
4.6.1	Details of applications received and disposed	Fully Met	14.29	14.29	All the updated details uploaded in the following link https://igmhyderabad.spmcil.com/en/discover-spmcil/#rticomplaine	empty	Fully Met	14.29	ok
4.6.2	Details of appeals received and orders issued	Fully Met	14.29	14.29	All the updated details uploaded in the following link https://igmhyderabad.spmcil.com/en/discover-spmcil/#rticomplaine	empty	Fully Met	14.29	ok
4.7	Replies to questions asked in the Parliament[Section 4(1)(b)(xvii)]								
4.7.1	Details of questions asked and replies given	Not Applicable	0	0	empty	empty	Not Applicable	0	Not Applicable
Total			69	69			69	69	
5	Information as may be prescribed								
5.1	Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013]								
5.1.1	Name & details of - (a) Current CPIOs & FAAs, (b) Earlier CPIO & FAAs from 1.1.2015	Fully Met	20	20.00	All the updated details uploaded in the following link https://igmhyderabad.spmcil.com/en/discover-spmcil/#rticomplaine	empty	Partially Met	10.00	Name & details of Earlier CPIO & FAAs from 1.1.2015 not available on

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL website
5.1.2	Details of third party audit of voluntary disclosure -(a) Dates of audit carried out , (b) Report of the audit carried out	Not Applicable	0	0	empty	empty	Not Applicable	0	Not Applicable
5.1.3	Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD - (a) Date of appointment , (b) Name & Designation of the officers	Not Applicable	0	0	empty	empty	Not Applicable	0	Not Applicable
5.1.4	Consultancy committee of key stakeholders for advice on suo-motu disclosure - (a) Dates from which constituted, (b) Name & Designation of the officers	Not Applicable	0	0	empty	empty	Not Applicable	0	Not Applicable
5.1.5	Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b) Name & Designation of the Officers	Not Applicable	0	0	empty	empty	Not Applicable	0	Not Applicable
Total			20	20			20	10	
6	Information Disclosed on own Initiative								
6.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information [Section 4(2)]								
6.1.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information	Fully Met	25	25.00	All the updated details uploaded in the following link https://igmhyderabad.spmcil.com/en/discover-spmcil/#rticompliance	empty	Fully Met	25.00	ok
6.2	Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Public Grievance and Pensions, Govt. Of India)								

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
6.2.1	Whether STQC certification obtained and its validity	Not Applicable	0	0	empty	empty	Not Applicable	0	Not Applicable
6.2.2	Does the website show the certificate on the Website?	Not Applicable	0	0	empty	empty	Not Applicable	0	Not Applicable
Total			25	25			25	25	
Grand Total			370	370			370	354	