भारत सरकार टकसाल /INDIA GOVERNMENT MINT

सिक्योरिटी प्रिंटिंग एंड मिंटिंग कॉरपोरेशन ऑफ इंडिया लिमिटेड की इकाई

A UNIT OF SECURITY PRINTING & MINTING CORPORATION OF INDIA LIMITED

भारत सरकार के पूर्ण स्वामित्वाधीन / WHOLLY OWNED BY GOVERNMENT OF INDIA

आईफेस.ए.डी. II, चेरलापल्ली, पोस्ट बेग सं10., एच.सी.एल) पो.आ(, हैदराबाद – 500051, तेलंगाना, भारत

IDA Phase II, Cherlapally, P.B. No.10, H.C.L (P.O), HYDERABAD – 500051.TELANGANA, INDIA

An ISO 9001:2015 COMPANY / CIN: **U22213DL2006GOI144763 /** GSTIN: **36AAJCS6111J2Z8**

वेबसाइट/**Website: https://igmhyderabad.spmcil.com/ई-मेल/E-mail : igm.hyderabad@spmcil.com** / ☎ 040-27268300 ext.**114**

सं/.No.I-279/का./Per/2026-27/ दिनांक/Date: 14.11.2026

Advt.No-02/2026

Subject: Empanelment as Consultant (CIVIL) (02 no.) for the Civil Works Panel at India Government Mint, Hyderabad (IGMH).

Security Printing & Minting Corporation of India Limited (SPMCIL) is a Miniratna Category – I Central Public Enterprise wholly owned by Government of India started functioning as a Corporatized entity with effect from 13th January, 2006 under the administrative control of Department of Economic Affairs, Ministry of Finance having its registered and Corporate Office at, Third Floor, Tower- G, World Trade Center, Nauroji Nagar, New Delhi-110029,Website: www.spmcil.com. The objective and the business of the Company is designing, manufacturing security papers, Printing Currency & Bank notes, Passports, non-judicial stamp papers, postage stamps and Minting of the Coins.

India Government Mint, Hyderabad (IGMH) is one of the nine units under the Security Printing and Minting Corporation of India Limited (SPMCIL) and is inviting applications for the following positions on fixed tenure contract basis.

With the above background, the IGMH invites applications for empanelment as Consultants (Civil) on day-to-day need basis from retired Govt. Servants/ PSU employees or serving / retired faculty in Govt. Institution (as Domain Experts) or any Private Qualified Consultant for the Civil Works Panel in the IGMH for a period of one year, which can be extended by another one year subject to performance.

HOW TO APPLY:

1. The application should be submitted in the Proforma given in the advertisement, preferably type written.
2. The outer cover should be subscribed as **"***APPLICATION FOR EMPANELMENT AS CONSULTANT (CIVIL)for Civil Works Panel on DAY-TO -DAY need Basis"*.
3. The application should be accompanied with self-attested copies of certificates in support of educational qualification, age and experience.
4. Duly completed application should be sent or directly handed over at the time of walk-in-interview addressed to the GM (HR) India Government Mint, Hyderabad, Cherlapally IDA Phase II, Cherlapally, P.B. No.10, H.C.L (P.O), Hyderabad – 500051.Telangana.
5. **Place & Date of Interview – India Government Mint Hyderabad, IDA Phase- II, Cherlapally, Medchal-Malkajgiri Dist, Hyderabad on 20.11.2026 from 10:00 AM to 12:00 Noon**.
6. Applications received incomplete will be rejected. IGMH Management will not be responsible for any postal delay/loss of documents during transit.

GENERAL CONDITIONS:

- The empanelment will be purely on need basis initially for a period of **one year** and depending on the performance, it may be extended as per the requirement of SPMCIL.
- Eligibility criteria for Consultant (Civil) shall be as per the **Annexure -1**
- The Honorarium for the consultant (Civil) shall be paid flat Rs.5000/- per day (all inclusive). However, for any out station travel as per the requirement, with the prior approval of the competent authority, only the expenses towards travelling, lodging and boarding (as per SPMCIL Travel rules/policies) will be borne by SPMCIL.
- TDS shall be deducted at source.
- Confidentiality of data and documents shall be maintained.
- Any conflict of interest must be declared before engagement.
- The empaneled candidate will not have any claim over other emoluments/ benefits/ compensations available to other SPMCIL employees.
- The empanelment will be as per the terms and conditions in this advertisement and the candidates will be shortlisted keeping in view their experience profile etc. called for the interview.
- No correspondence will be entertained from the applicants who are not empaneled, either before or after the empanelment. The decision of SPMCIL would be final and binding.
- Management reserves the right to reject the application without assigning any reason. The empanelment process can be cancelled/ suspended/ terminated without assigning any reasons. The decision of the management will be final and no appeal will be entertained.
- SPMCIL Management reserves the right to increase/decrease the number of consultants to be engaged or to even cancel the whole process without assigning any reasons thereof.
- Application that are not in conformity with the requirements indicated in this advertisement, incomplete applications and those received after the last date will not be entertained.
- In order to regulate the number of eligible candidates to be called for interview, if so required, SPMCIL Management reserves the right to raise the minimum eligibility standards/criteria, OR to relax the minimum eligibility criteria/standards.
- All eligibility conditions/Age etc. will be reckoned as on last date of receipt of applications.
- Canvassing in any form will result in disqualification.

General Manager (HR)

Annexure -1

ELIGIBILITY CRITERIA FOR INDIVIDUAL CIVIL WORKS CONSULTANT

1. Educational Qualification

1.1 The applicant must possess a Bachelor's Degree in Civil Engineering (B.E./B.Tech) from a recognized university or institution in India.

1.1.1 Preferences shall be given to Postgraduate qualification (M.E./M.Tech) in Civil Engineering, Structural Engineering, Construction Management, or Infrastructure Engineering will be considered desirable.

2. Minimum Professional Experience

2.1 The applicant must have a minimum of 20 years of professional experience in civil engineering works in India.

2.2 Experience should preferably be in:

- Central Government Departments
- State Government Departments
- Public Sector Undertakings (PSUs)
- Autonomous bodies
- Government-funded institutions or authorities.

3. Relevant Technical Experience

The consultant must have demonstrated experience in one or more of the following areas of civil engineering projects:

a) Project Planning and Design
b) Preparation and review of Detailed Project Reports (DPRs).
c) Preparation of cost estimates, bill of quantities (BOQ), and technical specifications.
d) Supervision and monitoring of construction activities.
e) Conducting site inspections and technical evaluations.

4. Senior Level Position Experience

The applicant must have held senior engineering or managerial positions during their service career or have undertaken works/**rendered** consultancy of the nature as mentioned at Para '3' above for at least 5 projects of value Rs. 5 Crore and above preferably for government departments/PSUs. Eligible positions held may include:

a) Superintending Engineer
b) Executive Engineer
c) General Manager (Civil) in PSU
d) Additional General Manager (Civil) in PSU

5. Knowledge of Government Procedures and Standards

The consultant should have working knowledge of the following:

a) Government procurement procedures
b) Tendering and contract management
c) Public works construction standards
d) Government project monitoring systems.
e) Knowledge of the following guidelines is desirable:
f) General Financial Rules (GFR)
g) CPWD Works Manual
h) CVC procurement guidelines
i) Standard bidding documents used in government projects.

6. Age Limit

a) The consultant should preferably be not more than **62 years** of age **as on 20.11.2026**.

b) The consultant must be medically fit and capable of undertaking field visits and technical inspections.

7. Integrity and Service Record

- The applicant must have retired from government service or PSU with a clean and satisfactory service record. (Applicable for retired government servant)
- The candidate must not have been dismissed, removed, or compulsorily retired due to disciplinary action at any point of time in his/her career.
- The applicant must declare that:
  a) No vigilance or disciplinary case is pending.
  b) No criminal case or investigation is pending.
  c) The individual or his/her firm has not been blacklisted by any government department/entity at any point of time. (In case of private applicants)

8. Scope of Work

The Consultant may be engaged for the following responsibilities:

a) Technical review of DPRs and civil engineering proposals.
b) Reviewing tender documents and technical specifications.
c) Conducting site inspections and quality review.
d) Providing recommendations for improving quality of civil works.
e) Assisting in resolving technical disputes or issues during project execution.
f) The consultant may be required to visit different Units as & when required on case-to-case basis.
g) Any other Civil Engineering related works as per the requirement of SPMCIL.

9. Duration of Contract

a) The consultant will be empaneled initially for a period of 1 year, which may be extended based on performance and requirements of SPMCIL.

b) The empanelment will be purely contractual and will not confer any right for regular employment.

Annexure-2

APPLICATION FORM (Ref. Advt. No. 02/2026)

Recent Passport size photo

1. Name of the Post:
2. Name of the Candidate:
3. Father's Name:
4. Date of Birth (DD/MM/YY) :

   (Age as on **20.11.2026**) -
5. Permanent Address:
6. Address for correspondence:
7. Phone numbers:
   Residence:
   Mobile:
   E-mail:
8. Date of retirement on superannuation:
9. Nationality:
10. Details of Educational Qualifications starting from requisite professional qualification to Graduation:

S. No	Examination Passed	Year of Passing	Subjects	% Marks Obtained	Name of the Institution

11. Details of Experience starting from latest employment:

Name of Organization	*Position held & Level*	*Period (DD/MM/YY)*		*Pay-scale with Pay*	*Last Total Emolument Drawn*	*Brief description of duties*
		From	*To*			

12. Details of projects for which Consultancy services/expert advice rendered.

Sl. No.	*Name of the Project*	*Location of the Project*	*Value of the Project*	*Whether it is Private or Government*	*Brief description of consultancy Assignment.*

13. Whether any relative already working with SPMCIL.
If yes, specify the relationship.

14. Copies of certificates/testimonials to be enclosed (like PPO, Last pay Certificate/ Certificate for execution of projects (in case of private applicants) etc.

I _____ hereby affirm and declare that the statements made in the application are true and unexaggerated. I undertake that any misrepresentation or material omission made in this application form will render the undersigned liable to immediate removal from the Panel along with legal action, as deemed proper.

Date:

Place:

(Signature of the Candidate)