बिड संख्या/Bid Number: GEM/2026/B/8276020

दिनांक /Dated: 18-11-2026

बिड दस्तावेज़ / Bid Document

बिड विवरण/Bid Details	
बिड बंद होने की तारीख/समय /Bid End Date/Time	28-11-2026 13:00:00
बिड खुलने की तारीख/समय /Bid Opening Date/Time	29-11-2026 13:00:00
बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date)	90 (Days)
मंत्रालय/राज्य का नाम/Ministry/State Name	Ministry Of Finance
विभाग का नाम/Department Name	Department Of Economic Affairs
संगठन का नाम/Organisation Name	Security Printing And Minting Corporation Of India Limited (spmcil)
कार्यालय का नाम/Office Name	3rd Floor Tower G World Trade Centre Nauroji Nagar
शिकायत निवारण के संपर्क विवरण/ Contact details of Grievance redressal	HOD Email id :ram.sahai@gov.in Buyer Email id: khushboo.kumari@spmcil.com
वस्तु श्रेणी /Item Category	Manpower Outsourcing Services - Minimum wage - Skilled; As mentioned in the scope of work of the GeM bid; Others , Manpower Outsourcing Services - Minimum wage - Semi-skilled; As mentioned in the scope of work of the GeM bid; Others , Manpower Outsourcing Services - Minimum wage - Unskilled; As mentioned in the scope of work of the GeM bid; Others
अनुबंध अवधि /Contract Period	1 Year(s)
पिछले 3 वित्तीय वर्षों का बिडर का न्यूनतम औसत वार्षिक वित्तीय टर्नओवर/Minimum Average Annual Turnover of the bidder (For the last 3 Financial Years)	163 Lakh (s)
उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष/Years of Past Experience Required for same/similar service	3 Year (s)
इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है/Past Experience of Similar Services required	Yes
टर्नओवर पात्रता मानदंड/Turnover eligibility criteria	To be verified by the buyer at the time of technical evaluation
वर्षों के अनुभव एवं टर्नओवर से एमएसई को छूट प्राप्त है / MSE Relaxation for Years Of Experience and Turnover	Yes | Complete

बिड विवरण/Bid Details	
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है / **Startup Relaxation for Years Of Experience and Turnover**	Yes | Complete
विक्रेता से मांगे गए दस्तावेज़/**Document required from seller**	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेज़ों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेनू है/**Do you want to show documents uploaded by bidders to all bidders participated in bid?**	No
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / **Minimum number of bids required to disable automatic bid extension**	3
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / **Number of days for which Bid would be auto-extended**	7
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / **Number of Auto Extension count**	1
बिड से रिवर्स नीलामी सक्रिय किया/**Bid to RA enabled**	No
बिड का प्रकार/**Type of Bid**	Single Packet Bid
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /**Time allowed for Technical Clarifications during technical evaluation**	2 Days
अनुमानित निविदा मूल्य (सभी करों सहित) भारतीय रुपये में / **Estimated Bid Value in INR (Inclusive of all taxes)**	40795182
Payment Timelines	Payments shall be made to the Seller within **30** days of issue of service delivery acceptance certificate (SDAC) and on-line submission of bills (This is in supersession of 10 days time as provided in clause 12 of GeM GTC)
मूल्यांकन पद्धति/**Evaluation Method**	Total value wise evaluation
मूल्य दर्शाने वाला वित्तीय दस्तावेज ब्रेकअप आवश्यक है / **Financial Document Indicating Price Breakup Required**	Yes
मध्यस्थता खंड/**Arbitration Clause**	No
सुलह खंड/**Mediation Clause**	No

ईएमडी विवरण/**EMD Detail**

एडवाईजरी बैंक/Advisory Bank	Indusind bank
ईएमडी राशि/EMD Amount	800000

ईपीबीजी विवरण /ePBG Detail

एडवाइजरी बैंक/Advisory Bank	Indusind bank
ईपीबीजी प्रतिशत (%)/ePBG Percentage(%)	5.00
ईपीबीजी की आवश्यक अवधि (माह) /Duration of ePBG required (Months).	14

(a). जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित केटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज़ प्रस्तुत करने है। एमएसई केटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।/EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b).ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए। / EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

(c).ईएमडी और संपादन जमानत राशि लाभार्थी के पक्ष में होनी चाहिए। / Earnest Money Deposit (EMD) shall also be accepted by the buyer in the form of a surety bond.

लाभार्थी /Beneficiary :
Chief General Manger
IDA Phase-II, Cherlapally, Hyderabad
(India Government Mint, Hyderabad)

UIN Number NCTGC2415P

बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

एमआईआई अनुपालन/MII Compliance

एमआईआई अनुपालन/MII Compliance	Yes

एमएसई खरीद वरीयता/MSE Purchase Preference

एमएसई खरीद वरीयता/MSE Purchase Preference	Yes
सूक्ष्म और लघु उद्यम मूल उपकरण निर्माताओं/सेवा प्रदाता को खरीद में प्राथमिकता, यदि उनका मूल्य L1+X% / Purchase Preference to MSE OEMs/ Service Provider available upto price within L1+X%	15
सूक्ष्म और लघु उद्यम मूल उपकरण निर्माता/सेवा प्रदाता को खरीद में प्राथमिकता के लिए बिड की मात्रा का अधिकतम प्रतिशत / Percentage of Bid quantity/amount for MSE OEMs/ Service Provider Purchase preference	100

ट्रेड्स भुगतान संबंधी विवरण/TReDS Payment Details

This Bid provides for Trade Receivables Discounting System (TReDS) as Preferred mode of payment. For MSME sellers, payments may be processed through a TReDS exchange in which the Buyer is registered, subject to applicable policy and regulatory guidelines. Accordingly, sellers intending to avail payment through TReDS are required to be registered with at least one TReDS exchange in which the buyer is registered.

1. If the bidder is a Micro or Small Enterprise as per latest orders issued by Ministry of MSME, the bidder shall be relaxed from the eligibility criteria of "Experience Criteria" as defined above subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Experience Criteria, shall upload the supporting documents to prove his eligibility for Relaxation.
2. If the bidder is a Micro or Small Enterprise (MSE) as per latest orders issued by Ministry of MSME, the bidder shall be relaxed from the eligibility criteria of "Bidder Turnover" as defined above subject to meeting of quality and technical specifications. If the bidder itself is MSE OEM of the offered products, it would be relaxed from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Turnover, shall upload the supporting documents to prove his eligibility for Relaxation.
3. If the bidder is a DPIIT registered Startup, the bidder shall be relaxed from the the eligibility criteria of "Experience Criteria" as defined above subject to their meeting of quality and technical specifications. The bidder seeking Relaxation from Experience Criteria, shall upload the supporting documents to prove his eligibility for Relaxation.
4. If the bidder is a DPIIT registered Startup, the bidder shall be relaxed from the the eligibility criteria of "Bidder Turnover" as defined above subject to their meeting of quality and technical specifications. If the bidder is DPIIT Registered OEM of the offered products, it would be relaxed from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Turnover shall upload the supporting documents to prove his eligibility for Relaxation.
5. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
6. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.
7. **Purchase preference to Micro and Small Enterprises (MSEs):** Purchase preference will be given to MSEs having valid Udyam Certificate and whose credentials are validated online through Udyam Registration portal as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail themselves of the Purchase preference, the bidder must be the manufacturer / OEM of the offered product on GeM. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises and hence resellers offering products manufactured by some other OEM are not eligible for any purchase preference. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service, and Buyer will decide eligibility for purchase preference based on documentary evidence submitted in case of product bids, whereas in case of services the eligibility is automatically validated. If L-1 is not an MSE and MSE Seller (s) has / have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such MSE Seller shall be given opportunity to match L-1 price and contract will be awarded for 100% (selected by Buyer) percentage of total quantity. The buyers are advised to refer the OM_No.1_4_2021_PPD_dated_18.05.2023 for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if seller is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.
8. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.
9. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services

over the last three years i.e. the current financial year and the last three financial years(ending month of March prior to the bid opening): -
1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost; or
2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost; or
3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost.

अतिरिक्त योग्यता /आवश्यक डेटा/Additional Qualification/Data Required

Scope of work & Job description:1794648387.pdf

Buyer to upload undertaking that Minimum Wages indicated by him during Bid Creation are as per complied with The Code on Wages Act:1794648589.pdf

Manpower Outsourcing Services - Minimum Wage - Skilled; As Mentioned In The Scope Of Work Of The GeM Bid; Others (30)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Skill Category	Skilled
Educational Qualification	As mentioned in the scope of work of the GeM bid
Type of Function	Others
List of Profiles	As mentioned in the scope of work of the GeM bid
Specialization	Not Required , As mentioned in the scope of work of the GeM bid
Post Graduation	Not Required
Specialization for PG	Not Applicable
Experience	As mentioned in the scope of work of the GeM bid
State	NA
Zipcode	NA
District	NA
Is the Geographical presence of the Service Provider's office required in the consignee's State	Yes
Name of states/ UT for geographical presence is required	Telangana
एडऑन /Addon(s)	
अतिरिक्त विवरण /Additional Details	
Title for Optional Allowances 1	0
Title for Optional Allowances 2	0
Title for Optional Allowances 3	0

विवरण/ Specification	मूल्य/ Values
Designation	As mentioned in the scope of work of the GeM bid

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No

अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Resources to be hired	अतिरिक्त आवश्यकता /Additional Requirement

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Resources to be hired	अतिरिक्त आवश्यकता /Additional Requirement
1	Rajesh Deshpande	500051,India Govt Mint, IDA, Phase-II Cherapally, (R.R district) Hyderabad , Telangana	30	• Minimum daily wage (INR) exclusive of GST : 1024 • Bonus (INR per day) : 0 • EDLI (INR per day) : 5.12 • EPF Admin Charge (INR per day) : 5.12 • Optional Allowances 1 (INR per day) : 0 • Optional Allowances 2 (INR per day) : 0 • Optional Allowances 3 (INR per day) : 0 • Estimated Number of Overtime Hours per Resource per Month : 0 • Remuneration per resource per hour for Overtime Hours (Including all applicable allowance etc & excluding GST) : 0 • ESI (INR per day) : 26.25 • Provident Fund (INR per day) : 122.88 • Number of working days in a month : 26 • Tenure/ Duration of Employment (in months) : 12

Manpower Outsourcing Services - Minimum Wage - Semi-skilled; As Mentioned In The Scope Of Work Of The GeM Bid; Others (15)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Skill Category	Semi-skilled

विवरण/ Specification	मूल्य/ Values
Educational Qualification	As mentioned in the scope of work of the GeM bid
Type of Function	Others
List of Profiles	As mentioned in the scope of work of the GeM bid
Specialization	Not Required
Post Graduation	Not Required
Specialization for PG	Not Applicable
Experience	As mentioned in the scope of work of the GeM bid
State	NA
Zipcode	NA
District	NA
Is the Geographical presence of the Service Provider's office required in the consignee's State	Yes
Name of states/ UT for geographical presence is required	Telangana
एडऑन /Addon(s)	
अतिरिक्त विवरण /Additional Details	
Designation	As mentioned in the scope of work of the GeM bid

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No

अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Resources to be hired	अतिरिक्त आवश्यकता /Additional Requirement

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Resources to be hired	अतिरिक्त आवश्यकता /Additional Requirement
1	Rajesh Deshpande	500051,India Govt Mint, IDA, Phase-II Cherapally, (R.R district) Hyderabad , Telangana	15	• Minimum daily wage (INR) exclusive of GST : 933 • Bonus (INR per day) : 0 • EDLI (INR per day) : 4.66 • EPF Admin Charge (INR per day) : 4.66 • Optional Allowances 1 (INR per day) : 0 • Optional Allowances 2 (INR per day) : 0 • Optional Allowances 3 (INR per day) : 0 • Estimated Number of Overtime Hours per Resource per Month : 0 • Remuneration per resource per hour for Overtime Hours (Including all applicable allowance etc & excluding GST) : 0 • ESI (INR per day) : 26.25 • Provident Fund (INR per day) : 111.96 • Number of working days in a month : 26 • Tenure/ Duration of Employment (in months) : 12

Manpower Outsourcing Services - Minimum Wage - Unskilled; As Mentioned In The Scope Of Work Of The GeM Bid; Others (57)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Skill Category	Unskilled

विवरण/ Specification	मूल्य/ Values
Educational Qualification	As mentioned in the scope of work of the GeM bid
Type of Function	Others
List of Profiles	As mentioned in the scope of work of the GeM bid
Specialization	Not Required
Post Graduation	Not Required
Specialization for PG	Not Applicable
Experience	As mentioned in the scope of work of the GeM bid
State	NA
Zipcode	NA
District	NA
Is the Geographical presence of the Service Provider's office required in the consignee's State	Yes
Name of states/ UT for geographical presence is required	Telangana
एडऑन /Addon(s)	
अतिरिक्त विवरण /Additional Details	
Designation	As mentioned in the scope of work of the GeM bid

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No

अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Resources to be hired	अतिरिक्त आवश्यकता /Additional Requirement

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Resources to be hired	अतिरिक्त आवश्यकता /Additional Requirement
1	Rajesh Deshpande	500051,India Govt Mint, IDA, Phase-II Cherapally, (R.R district) Hyderabad , Telangana	57	• Minimum daily wage (INR) exclusive of GST : 840 • Bonus (INR per day) : 0 • EDLI (INR per day) : 4.2 • EPF Admin Charge (INR per day) : 4.2 • Optional Allowances 1 (INR per day) : 0 • Optional Allowances 2 (INR per day) : 0 • Optional Allowances 3 (INR per day) : 0 • Estimated Number of Overtime Hours per Resource per Month : 0 • Remuneration per resource per hour for Overtime Hours (Including all applicable allowance etc & excluding GST) : 0 • ESI (INR per day) : 26.25 • Provident Fund (INR per day) : 100.8 • Number of working days in a month : 26 • Tenure/ Duration of Employment (in months) : 12

क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions

1. **Generic**

   OPTION CLAUSE 25% : The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, the contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration.
   For lumpsum-based service contracts, the buyer may increase the scope of work and contract value up to 25 percent with the consent of the service provider

2. **Forms of EMD and PBG**

Bidders can also submit the EMD with Account Payee Demand Draft in favour of

INDIA GOVERNMENT MINT, Hyderabad (A UNIT OF SPMCIL)
payable at
Hyderabad
.
Bidder has to upload scanned copy / proof of the DD along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.

3. **Forms of EMD and PBG**

Bidders can also submit the EMD with Fixed Deposit Receipt made out or pledged in the name of A/C

INDIA GOVERNMENT MINT, Hyderabad (A UNIT OF SPMCIL)
. The bank should certify on it that the deposit can be withdrawn only on the demand or with the sanction of the pledgee. For release of EMD, the FDR will be released in the favour of the bidder by the Buyer after making endorsement on the back of the FDR duly signed and stamped along with covering letter. Bidder has to upload scanned copy/ proof of the FDR along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date/ Bid Opening date

4. **Forms of EMD and PBG**

Bidders can also submit the EMD with Banker’s Cheque in favour of

INDIA GOVERNMENT MINT, Hyderabad (A UNIT OF SPMCIL)
payable at
Hyderabad
.
Bidder has to upload scanned copy / proof of the BC along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.

5. **Forms of EMD and PBG**

Bidders can also submit the EMD with Payment online through RTGS / internet banking in Beneficiary name

INDIA GOVERNMENT MINT, Hyderabad (A UNIT OF SPMCIL) -COLLECTION A/C
Account No.
201003484303
IFSC Code
INDB0000004
Bank Name
INDUSIND BANK
Branch address
0004 - HYDERABAD
.
Bidder to indicate bid number and name of bidding entity in the transaction details field at the time of on-line transfer. Bidder has to upload scanned copy / proof of the Online Payment Transfer along with bid.

6. **Forms of EMD and PBG**

Successful Bidder can submit the Performance Security in the form of Account Payee Demand Draft also (besides PBG which is allowed as per GeM GTC). DD should be made in favour of

INDIA GOVERNMENT MINT, Hyderabad (A UNIT OF SPMCIL)
payable at
Hyderabad
. After award of contract, Successful Bidder can upload scanned copy of the DD in place of PBG and has to ensure delivery of hard copy to the original DD to the Buyer within 15 days of award of contract.

7. **Forms of EMD and PBG**

Successful Bidder can submit the Performance Security in the form of Fixed Deposit Receipt also (besides PBG which is allowed as per GeM GTC). FDR should be made out or pledged in the name of

INDIA GOVERNMENT MINT, Hyderabad (A UNIT OF SPMCIL)
A/C (Name of the Seller). The bank should certify on it that the deposit can be withdrawn only on the demand or with the sanction of the pledgee. For release of Security Deposit, the FDR will be released in favour of bidder by the Buyer after making endorsement on the back of the FDR duly signed and stamped along with covering letter. Successful Bidder has to upload scanned copy of the FDR document in place of PBG and has to ensure delivery of hard copy of Original FDR to the Buyer within 15 days of award of contract.

8. **Forms of EMD and PBG**

Successful Bidder can submit the Performance Security in the form of Payment online through RTGS / internet banking also (besides PBG which is allowed as per GeM GTC). On-line payment shall be in Beneficiary name

INDIA GOVERNMENT MINT (A UNIT OF SPMCIL) -COLLECTION A/C
Account No.
201003484303
IFSC Code
INDB0000004
Bank Name
INDUSIND BANK
Branch address
0004 - HYDERABAD
. Successful Bidder to indicate Contract number and name of Seller entity in the transaction details field at the time of on-line transfer. Bidder has to upload scanned copy / proof of the Online Payment Transfer in place of PBG within 15 days of award of contract.

9. **Buyer Added Bid Specific Scope Of Work(SOW)**

Text Clause(s)

A. SCOPE OF WORK

I. SKILLED CATEGORY MANPOWER DETAIL: 30 NOS.

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SL.NO.	Category of Manpower	No. of Manpower	Qualification of the person	Scope of Work
1.	Skilled – Data Entry Operator	18	Degree in any subject from a recognized university plus knowledge in English /Hindi typing on computer with 40 wpm/30 wpm Respectively.	Data Entry work in different sections of officebills/purchase/Accounts/Administration/HR/Factory and other office works instructed by the management. Any other work assigned by the management of IGMH.
2.	Skilled- Ambulance Driver	02	SSC/10^{th} pass plus heavy motor vehicle & light motor vehicle driving license with atleat two years experience.	Operation of ambulance service and timely transportation of employees requiring emergency medical assistance.

3.	Skilled - Housekeeping supervisor	01	12th Pass, with 5 yrs experience in supervision of House-keeping work	For Maintaining & assigning Work to outsourcing manpower in different areas of IGMH building & Factory.
4.	Skilled –Cook for Canteen	03	10^{th} pass & 5 years of experience as cook	Preparation of food (Lunch), tea, breakfast, chapatti, snacks for IGMH canteen.
5.	Skilled - Store helper	01	12th Pass, with typing knowledge with 2 years experience	Required to maintain the Store Inventory receives Goods from Vendors and maintain Material Segregation and Filing GRN Indent /Shop requisition Forms/ Records etc.
6.	Skilled (Care Taker-Township guest house)	01	10^{th} pass with 5 years experience	Care Taker is required to host the guest Staying in IGMH Guest House & maintain Estate Premises Clean and Hygienic..
7.	Skilled – Cook for IGMH Guest House	01	10^{th} pass & 5 years of experience as cook	Preparation of food (Lunch), tea, breakfast, chapatti, snacks for officials/customers visiting IGMH
8.	Skilled- Painter	01	10^{th} pass with 2 years experience	Systematic repainting of walls, safety markings, and machinery, equipment, and storage tanks to ensure that all surfaces are well-maintained and protected.
9.	Skilled- Junior Compounder	01	Intermediate (MPC/BIPC and Diploma in medical laboratory technology. Basic computer knowledge, dispensing & maintaining medicine stock.	To run the dispensary as per direction of section in charge
10.	Skilled- plumber	01	SSC and ITI pass from a Government Recognized institution in the trades of Plumber	To carry out the maintenance and repair of water supply lines, drainage systems, sanitary fittings, and industrial plumbing fixtures in factory premises and in the township.
11.	**Total Skilled Manpower**	**30 nos.**		

II. <u>SEMI- SKILLED CATEGORY MANPOWER DETAIL: 15 NOS.</u>

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SL.NO.	Semi- Skilled Category of Manpower	No. of Manpower	Qualification of the person	Scope of Work
1.	Multi Tasking Staff	11	10^{th} Pass	To assist in routine administrative and office support activities maintenance of office and records other miscellaneous duties assigned time to time
2.	Comm. Coin Dispatch section	02		To ensure that the online orders are dispatched to the customer within the stipulated dispatch timeline.
3.	Carpenter	01		Maintenance, repair, and installation of wooden furniture and fittings (doors, windows, cabinets, etc.
4.	Pump-House Operator	01		To operate pump house
5.	**Total Semi-Skilled Category**	**15 nos.**		

III. UNSKILLED CATEGORY MANPOWER DETAIL: 57 NOS.

Sl. no.	Unskilled Category of Manpower	No. of Manpower	Qualification of the person	Scope of Work
1.	House Keeping Staff	23		1. Housekeeping & cleanliness in factory & admin building and Township Areas: 2. Daily cleaning of all urinals, toilets by using cleaning agents in factory & admin building. 3. Putting Naphthalene balls in urinals twice a week. 4. Brooming and mopping in all sections.
2.	Casual Labour for factory	12		Material handling and other allied works in non-core area of production Department.

3.	Labour for Bullion section	10	08th pass	Material handling, packing material handling, packing for dispatch.
4.	Canteen Helpers	05		Required to help cooks in food preparation and serving. Other day-to-day operational requirements of Canteen.
5.	Helper at Saifabad Mint Museum	01		Keeping Museum Surroundings Clean and helping in material handling at Commutative Coin Sales Counter.
6.	Assay & Refining	05		For material handling and other work as directed by section incharge.
7.	GWS	01		To do the work as assigned by the section incharge
8.	**Total Unskilled Manpower**	**57 nos.**		

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i. The actual deployment will be based on the day to day requirement. The authorities of IGMH shall from time to time notify the requirement subject to the overall requirement of 102 numbers of manpower. The requirement may be reduced as per actual requirement.

ii. The employees engaged by the Contractor should attend the duty in Day and Night Shifts as required by Mint.

iii. The contractor has to pay to its employees not less than the minimum mandatory rates per month in accordance with the Minimum Wages fixed by RLC (Central) Hyderabad/CLC(NEW DELHI).

iv. The minimum wages as revised by RLC (Hyderabad)/CLC(NEW DELHI) from time to time will be paid by Mint and the same has to be passed to the concerned employees. A record of that should be kept in a register, which may be made available for examination to the Institute/ Govt. agencies/ authorities as and when demanded.

v. The Contractor shall be fully responsible for payment of (not less than minimum wages), P.F. contributions, Bonus or any other benefits under various Labour Laws/Acts applicable to him and or the personnel employed by him.

vi. The Contractor shall comply with all Labour laws and other laws/statutory regulations applicable to it and/or the personnel to be employed by it but not limited to the Minimum Wages Act, Contract Labour (Regulation and Abolition) Act, Payment of Wages Act, Employees Provident Fund and Miscellaneous Provisions Act, 1952, ESI Act, Payment of Bonus Act etc. from time to time and take such steps as may be deemed necessary in this regard. Further, after repealment of the old laws and effect is given to the new 04 Labour Codes, the same are applicable.

vii. The Contractor shall be fully responsible for making any goods losses, sustained by IGM, Hydera bad by way of theft/burglary, fire damages of any kind to the premises or any other mischievous d eed on the part of its employees.

viii. The personnel of the Contractor shall not enter into any unlawful activity within the IGM, Hydera bad's premises and shall have good moral character.

ix. The Contractor shall get the antecedent of its personnel verified by the Police and the certificat e to that effect should be submitted before their deployment at the IGM, Hyderabad. The PVC Certi ficates shall be submitted again after a period of 12 months after initial submission. The Contracto r shall also submit the names, present and permanent residential addresses and two copies of the ir passport size photographs to IGM, Hyderabad.

x. The Contractor shall have his staff examined and medically checked prior to their deployment. Any person found medically unfit shall not be deployed.

xi. The working hours of the Mint in the General Shift shall be 09.00 AM to 05.30 PM with half an ho ur lunch break from 1.00 PM to 01.30 PM. However, the working hours of the labours engaged will be 8 hours per day with half an hour lunch break. The working hours will be decided by Mint mana gement as per the convenience of factory and may be changed at the discretion of the Mint from t ime to time. In case of urgency/ emergency, the labour can be deployed beyond normal duty hours, which shall be compensated through compensatory leave. Working Hours of other shifts are as notified from time to time based on the requirement.

xii. In case of labour disputes for non-payment of minimum wages to the workers or any other disp utes, the payment due to the contractor can be withheld till settlement of the disputes by the Mint or on the orders of the court of law.

xiii. The contractor shall have to engage the required number of workers and in case required numb er is not available on any day, the contract amount will be reduced proportionately, from the mont hly payment.

xiv. The contractor shall maintain a daily attendance register including the number and names of th e workers engaged in the campus/premises for works as per scope of the contract.

xv. The Contractor Shall hold Contract Labour License in the State of Telangana as per the Contract Labour Act, 1970.

xvi. The Manpower Supplied have to be in good physical condition and age shall be as follows:

- DEO's(skilled) – 21-60 years
- Cooks(skilled) – 30 to 60 years
- Technical Manpower(ITI skilled) – 18 to 60 years
- Ambulance drivers- 21 to 60 years

v Unskilled category – 18 to 55 years

v Semi-Skilled Category- 18 to 55 years

xvii. As per the Standard note provided by Employees' State Insurance Scheme; ESI is fixed as Rs. 26.25 per day by lowering the threshold limit to 3.25% of Rs.21,000/- per month for coverage und er ESI Act.

10. **Buyer Added Bid Specific ATC**

Buyer Added text based ATC clauses

A. ELIGIBILITY CRITERIA

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1. **Experience & Past performance**: The bidder should have experience of having successfully su pplied the manpower services of 12,730 man-days or atleast 41 nos. of manpower in an annual co ntract in any one of the last five years ending on 31.03.2026.

2. **Capacity & Capability**:

The bidder must have annual capacity & capability to provide at least 41 nos. of manpower in a ye ar.

3. **Financial Standing** :

a) The average annual turnover of the bidder during the last three years, ending on 31 .03.2026, should be at least **₹ 1.63 Crores** as per the annual report (audited balance sheet and profit & loss account statement) duly authenticated by a Chartered Accoun tant/ Cost Accountant.

b) i. The net worth of the Bidder should not be negative as on 31.03.2026 and also

ii. Should not have eroded by more than 30% in the last three financial years ending on 31.03.2026.

Note: i. Firms should submit CA certified balance sheets and profit & loss account for the l ast three FY (2023-24, 2024-25 & 2025-26) to fulfill Financial Standing.

ii. For MSEs and Start-ups (registered for the tendered item) all financial criteria shall be re laxed as per the provisions of MSME guidelines subject to fulfilling technical capabilities as per Tender Document.

4. Availability of office of service provider: An office of the service provider must be located in the state of consignee & documentary evidence is to be submitted.

5. The Bidder should be registered / Enlisted Labour Contractor with Labour Department of stat e/central government and copies of valid certificates are to be enclosed.

6. The firm should have valid registration under EPF, ESI, GST and the copies of certificates sho uld be enclosed with tender document.
7. Non- Blacklisting Certificate.

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11. **Service & Support**

    AVAILABILITY OF OFFICE OF SERVICE PROVIDER: An office of the Service Provider must be located in the state of Consignee. DOCUMENTARY EVIDENCE TO BE SUBMITTED.

12. **Buyer Added Bid Specific SLA**

    Text Clause(s)

    1. Payment Terms: Payment shall be made on monthly basis and within 30 days after submission of invoic es/bills and approval from competent authority of IGMH.

2. The contractor has to pay to its employees not less than the minimum mandatory rates per month in a ccordance with the Minimum Wages fixed by RLC (Central) Hyderabad/CLC(NEW DELHI).

3. The minimum wages as revised by RLC (Hyderabad)/CLC(NEW DELHI) from time to time will be paid b y Mint and the same has to be passed to the concerned employees. A record of that should be kep t in a register, which may be made available for examination to the Institute/ Govt. agencies/ auth orities as and when demanded.

4. The Contractor shall be fully responsible for payment of (not less than minimum wages), P.F. contributi ons, Bonus or any other benefits under various Labour Laws/Acts applicable to him and or the pers onnel employed by him.

    5. The Contractor shall comply with all Labour laws and other laws/statutory regulations applicable to it and/or the personnel to be employed by it but not limited to the Minimum Wages Act, Contrac t Labour (Regulation and Abolition) Act, Payment of Wages Act, Employees Provident Fund and Mis cellaneous Provisions Act, 1952, ESI Act, Payment of Bonus Act etc. from time to time and take suc h steps as may be deemed necessary in this regard. Further, after repealment of the old laws and effect is given to the new 04 Labour Codes, the same are applicable.

अस्वीकरण/Disclaimer

The Additional Terms and Conditions (ATC) have been incorporated by the Buyer after approval of their Competent Authority. The Buyer ,is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any restriction arising in the bidding process due to these ATCs and including the modification of technical specifications and / or terms and conditions governing the bid.All representations / grievances pertaining to the ATC clauses shall be raised with the buyer organization directly and not with GeM.If any of the clause(s) is/are incorporated by the Buyer regarding the following, the bid & resultant contract shall be treated as null & void. Further, GeM reserves the right, at its sole discretion, to cancel the bid forthwith, without issuance of any prior notice or intimation :-

1. Publishing Custom / BOQ bids for items for which regular GeM categories are available (unless such Custom / BOQ item is bunched with the major regular product Category Item).
2. Mandating procurement of / from specific Brand / Make / Model / Manufacturer / Dealer except in case of Single Bid / Proprietary Article Certificate (PAC) Buying.
3. Inclusion of disqualification criteria related to suspension of seller / service provider, where such suspension period has already expired.
4. Mandating submission of documents (other than EMD and signed Integrity Pact - which can be submitted within 5 days of bid opening) in physical form as a pre-requisite to qualify bidders.
5. Publishing bids on GeM for procurement of works.
6. Procurement of Goods by creating a Service bid on GeM & vice-versa.
7. Seeking sample with bid or approval of samples during bid evaluation process. However, trial / sample, as the case may be, shall be permitted in cases where trial / sample are allowed as per approved and published procurement policy of the Buyers' controlling Ministry / Department / State / Public Sector Enterprises Headquarters. If there is any violation of trial / sample clause with regard to approved policy of the Buyers' Ministry / Department / State / Public Sector Enterprises Headquarters, then this is to be

determined and redressed by the concerned Buyer Organisation only.

8. Seeking experience from specific organization / department / institute only or from foreign / export experience.
9. Creating bid for items from incorrect categories.
10. Reference of conditions published on any external site or reference to external documents/clauses.
11. Asking for any Tender fee / Bid Participation fee, as the case may be.
12. Buyer added ATC Clauses which are in contravention of clauses defined in bid detail section, including specifications, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by the applicable GeM GTC.
13. Any ATC clause in contravention with GeM GTC Clause 4 (xiii) (h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
14. In a category based bid, adding additional items, through buyer added, additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogues or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.

For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.

The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**
- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.

This Bid is governed by the General Terms and Conditions, conditions stipulated in Bid and Service Level Agreement specific to the Service, as the case may be, as provided in the Marketplace.

However, in case of Service, if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement specific to said Service, then it will over-ride the conditions in the General Terms and Conditions.

This Bid is governed by the सामान्य नियम और शर्तें/General Terms and Conditions, conditions stipulated in Bid and Service Level Agreement specific to this Service as provided in the Marketplace. However in case if any condition specified in सामान्य नियम और शर्तें/General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला

सक्षम प्राधिकारी के पास पंजीकृत हो।बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---